



Kings Hill Parish Council



Enhancing the lives of the Kings Hill Community

Kings Hill Community Centre, 70 Gibson Drive, Kings Hill, Kent ME19 4LG
Tel: 01732 870382, Email: clerk@kingshillparish.gov.uk, web: www.kingshillparish.gov.uk

ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND THE NEXT FULL MEETING OF KINGS HILL PARISH COUNCIL TO BE HELD ON MONDAY 21ST SEPTEMBER 2023 AT 7.30 P.M. AT THE KINGS HILL COMMUNITY CENTRE, GIBSON DRIVE, KINGS HILL, ME19 4LG.

NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public.

Public Participation: A period of time has been set aside during which the Parish Council invites Questions from Parishioners present (15 minutes is allowed for this part of the meeting, the minute book is closed for this part of the meeting)

RECORDING (AUDIO AND / OR VIDEO OF COUNCIL MEETINGS AND THE USE OF SOCIAL MEDIA): Members of the public attending this meeting are advised that it may be filmed and recorded. Members of the public are allowed to record the Parish Councillors and Officers from the front of the public seating area only providing it does not disrupt the meeting. Any items in the exempt part of the agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until the member of the public has finished speaking. The use of social media is permitted.

MOBILE PHONES: Members of the public are reminded that the use of mobile phones (other than silent) is prohibited at Parish Council and Committee meetings.

AGENDA

FC 142 Apologies for Absence and absentees: To receive and approve any apologies.

FC 143 Declaration of Interests and / or lobbying and intention to record

- Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the agenda. The clerk cannot advise members on this, and members are personally responsible for declaring an interest.
- Councillors are also responsible for ensuring that their Registers of Interests are up to date (within 28 days of any changes).
- Members are requested to disclose any lobbying they may have received for items on the agenda.
- Reminder to disclose an intention to record, please note that recordings are not allowed during the consideration of confidential items of business.

FC 144 Chairmans Announcements

FC 145 Questions from Members of the Public

FC 146 **Reports from County Councillor, Borough Councillors, Police representatives & Community Warden if present (19.50)**

FC 147 **Minutes**

FC 147.1 To confirm the accuracy of the minutes from the Meetings held on 20 July 2023 and 03 August 2023 (Attached)

FC 147.2 Matters Arising from the minutes not otherwise on the agenda.

Matters Requiring Decisions

FC 148 **Strategic Planning:** To receive a report from Strategic Planning Working Group and to approve 2023 – 2027 Strategic Plan (Attached)

FC 149 **Website Upgrade:** To consider. (Attached)

FC 150 **Phase 1 Play Equipment Upgrade at Anson Avenue:** To consider recommendation of the Climate Change and Environment Committee (Attached)

FC 151 **Community Library:** To receive information and to consider (Attached)

FC 152 **Kings Hill Gymnastics Academy:** To consider funding request (Attached)

FC 153 **Kent Community Wardens Consultation:** To consider KHPC's response (Consultation deadline 03 October 2023, Information previously circulated) (Attached)

FC 154 **Kings Hill Parking Measures:** To consider recommendation from the Planning & Transport Committee for KHPC write to TMBC requesting an opportunity to discuss a more measured approach to the parking situation as opposed to a repeat of same consultation process.

FC 155 **Financial & Administrative Matters**

FC 155.1 Bank Statements & Reconciliations at 31 July 2023 and 31 August 2023: For Noting (Attached)

FC 155.2 Budgetary Control at 30 June 2023: For Noting (Attached)

FC 155.3 Financial Transactions

FC 155.3.1 Payments for Approval (Attached)

FC 155.3.2 Receipts for Noting (Attached)

FC 155.4 2023 / 2024 VAT Reclaim: To receive information.

FC 155.5 2024 / 2025 Budget Setting: To receive information.

FC 155.6 2022 / 2023 External Audit: To receive information.

Matters for Report

FC 156 **To receive / approve, as appropriate the reports of committees and representatives.**

FC 156.1 **Climate Change and Environment Committee:** To receive for information, the draft minutes of the meeting held on 07 September 2023 (Attached)

FC 156.2 **Planning & Transport Committee:** To receive for information the draft minutes of the meeting held on 07 September 2023 (Attached)

- FC 156.3 Prologis Quarterly Meeting:** To receive a verbal report from the meeting held on 11 September 2023
- FC 156.4 TM Active / Sports Park:** To receive a verbal report from the meeting held on 14 September 2023
- FC 156.5 Community Centre Bar Upgrade:** To receive any new information.
- FC 156.6 SEN Summer Activities:** To receive information.
- FC 156.7 2023 Christmas Lighting:** To receive information.
- FC 156.8 Parish Partnership Panel:** To receive report of meeting held on 31 August 2023
- FC 156.9 West Malling Participation Group** In addition to receiving a verbal report from Cllr. Colman. KHPC has been asked to nominate a councillor to join the PPG Committee
- FC 156.10 Events and Communications Working Group:** To receive information and / or verbal reports in respect of the following:
- FC 156.10.1 End of Summer Party held on 10 September 2023
- FC 156.10.2 MacMillan Coffee Morning – 25 September 2023
- FC 156.10.3 Remembrance – 12 November 2023
- FC 156.10.4 Possible Kings Hill Christmas Event – 09/10 December 2023
- FC 156.10.5 Potential for Boot Fairs at the Community Centre on various dates until Spring 2024
- FC 156.10.6 80th Anniversary of D Day – 06 June 2024

Administration

- FC 157 Committee Meeting Dates:** To confirm dates and times for the meetings
Climate Change and Environment – 05 / 12 October 2023 at 6.00 p.m.
Planning & Transport – 05 October at 7.30 p.m. / 8.00 p.m.

- FC 158 Matters for the Next Agenda**

Consideration in Private

Exclusion of the press and public: There are only a few reasons as to why, legally, the public and press can be excluded from a meeting. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies." It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases, purchases of assets, for matters relating to staffing covered by the data Protection Act and to consider complaints against the council or a code of conduct complaint. To receive and consider information in respect of the following:

- FC 159 Staffing Matters**
- FC 160 Legal Matters**
- FC 161 Pre School-Lease Renewal Update**

- FC 162 Date and time of Next Meeting:** To confirm as 19 October 2023.

Karen Bell

Clerk to the Council
14 September 2023