



Kings Hill Parish Council



Enhancing the lives of the Kings Hill Community

Kings Hill Community Centre, 70 Gibson Drive, Kings Hill, Kent ME19 4LG
Tel: 01732 870382, Email: clerk@kingshillparish.gov.uk, web: www.kingshillparish.gov.uk

ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND THE NEXT FULL MEETING OF KINGS HILL PARISH COUNCIL TO BE HELD ON THURSDAY 19TH OCTOBER 2023 AT 7.30 P.M. AT THE KINGS HILL COMMUNITY CENTRE, GIBSON DRIVE, KINGS HILL, ME19 4LG.

NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public.

Public Participation: A period of time has been set aside during which the Parish Council invites Questions from Parishioners present (15 minutes is allowed for this part of the meeting, the minute book is closed for this part of the meeting)

RECORDING (AUDIO AND / OR VIDEO OF COUNCIL MEETINGS AND THE USE OF SOCIAL MEDIA): Members of the public attending this meeting are advised that it may be filmed and recorded. Members of the public are allowed to record the Parish Councillors and Officers from the front of the public seating area only providing it does not disrupt the meeting. Any items in the exempt part of the agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until the member of the public has finished speaking. The use of social media is permitted.

MOBILE PHONES: Members of the public are reminded that the use of mobile phones (other than silent) is prohibited at Parish Council and Committee meetings.

AGENDA

FC 163 Apologies for Absence and absentees: To receive and approve any apologies.

FC 164 Declaration of Interests and / or lobbying and intention to record

- Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the agenda. The clerk cannot advise members on this, and members are personally responsible for declaring an interest.
- Councillors are also responsible for ensuring that their Registers of Interests are up to date (within 28 days of any changes).
- Members are requested to disclose any lobbying they may have received for items on the agenda.
- Reminder to disclose an intention to record, please note that recordings are not allowed during the consideration of confidential items of business.

FC 165 Chairmans Announcements

FC 166 Questions from Members of the Public

FC 167 **Reports from County Councillor, Borough Councillors, Police representatives & Community Warden if present**

FC 168 **Minutes**

FC 168.1 To confirm the accuracy of the minutes from the Meeting held on 21 September 2023 (Attached)

FC 168.2 Matters Arising from the minutes not otherwise on the agenda.

Matters Requiring Decisions

FC 169 **Pitch 6 Sports Park:** To receive information and to consider KHPC actions (Cllr Kirk)

FC 170 **Solar Panels at the Community Centre & Sports Park:** To receive information and to consider KHPC actions (Cllr Hartman)

FC 171 **Potential use of S106 Monies:** To consider use of S106 monies at the Sports Park towards a drainage system.

FC 172 **Applications for Grant Funding:** To consider funding requests received from the following:

FC 172.1 Kings Hill WI (Attached)

FC 172.2 Valley Invicta Primary School (Attached)

FC 173 **Local Council Award Scheme:** To receive information on progress of Quality Status Application and to resolve to also apply for the renewal of Foundation Status

FC 174 **Financial & Administrative Matters**

FC 174.1 Bank Statements & Reconciliations at 30 September 2023: For Noting (Attached)

FC 174.2 Budgetary Control at 30 September 2023: For Noting (Attached)

FC 174.3 Financial Transactions

FC 174.3.1 Payments for Approval (Attached)

FC 174.3.2 Receipts for Noting (Attached)

FC 174.4 2023 / 2024 VAT Reclaim: To receive information (Attached)

FC 174.5 2024 / 2025 Budget Setting: To receive information.

FC 174.6 Reserve Accounts: To receive and consider new information.

FC 174.7 2023 Poppy Appeal: To consider 2023 donation.

FC 174.8 2023 / 2024 Interim Internal Audit: To receive information (report to follow)

Matters for Report

FC 175 **To receive / approve, as appropriate the reports of committees and representatives.**

FC 175.1 **Climate Change and Environment Committee:** To receive for information, the draft minutes of the meeting held on 05 October 2023 (Attached)

FC 175.2 **Planning & Transport Committee:** To receive for information the draft minutes of the meeting held on 05 October 2023 (Attached)

- FC 175.3 Annual Meeting between the KHPC Allotment Panel and allotment Holders:** To receive for information, the draft minutes of the meeting held on 06 October 2023 (Attached)
- FC 175.4 TM Active / Sports Park:** To receive a report from any recent meetings / communications and to agree any actions.
- FC 175.5 Community Centre Bar Upgrade:** To receive any new information.
- FC 175.6 2023 Christmas Lighting:** To receive information.
- FC 175.7 Kings Hill Co-ordinated:** To receive report from meeting held on 28 September 2023 and to consider any KHPC actions (Cllr Kirk)
- FC 175.8 KALC T & M Area Committee:** To receive report from meeting held on 28 September 2023
- FC 175.9 Dementia Friendly Community Centre:** To receive information.
- FC 175.10 Events and Communications Working Group:** To receive information in respect of the following:
- FC 175.10.1 MacMillan Coffee Afternoon – 25 September 2023
 - FC 175.10.2 Remembrance – 12 November 2023
 - FC 175.10.3 Possible Kings Hill Christmas Event 08 – 10 December 2023
 - FC 175.10.4 80th Anniversary of D Day – 06 June 2024

Administration

- FC 176 Committee Meeting Dates and times:** To confirm as follows:
 Planning & Transport – 02 November 2023 at 6.00 p.m.
 Climate Change and Environment – 02 November 2023 at 7.30 p.m.
- FC 177 Matters for the Next Agenda**
- FC 178 Date and time of Next Meeting:** To confirm as 16 November 2023.

Consideration in Private

Exclusion of the press and public: There are only a few reasons as to why, legally, the public and press can be excluded from a meeting. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies." It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases, purchases of assets, for matters relating to staffing covered by the data Protection Act and to consider complaints against the council or a code of conduct complaint. To receive and consider information in respect of the following:

- FC 179 Staffing Matters**
- FC 180 Legal Matters**
- FC 181 Pre School-Lease Renewal Update**

Karen Bell
Clerk to the Council
12 October 2023