

Kings Hill Parish Council

Kings Hill Community Centre, 70 Gibson Drive, Kings Hill, Kent ME19 4LG
Tel: 01732 870382

<https://www.kingshillparish.gov.uk>

SUMMONS

Dear Member

You are hereby summoned to attend a meeting of the Full Council being held in the **Jim Fry Hall** at the **Kings Hill Community Centre** on **Wednesday 23rd February 2022 at 19.30** or at the conclusion of the public participation session.

Steve Nash

Steve Nash
Locum Clerk and Responsible Financial Officer

PUBLIC PARTICIPATION – SUBJECT TO COVID19 RESTRICTIONS

If, required, the meeting will be preceded by a public participation period of up to 15 minutes in total at 19.30. Members of the public are also entitled to speak, during the meeting, on agenda items only and with express permission from the Chairman. Those wishing to attend and/or speak on the Agenda item during Public Participation must book in advance due to venue capacity limits. To book please contact clerk@kingshillparish.gov.uk

RECORDING (AUDIO AND /OR VIDEO OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During the meeting the public are allowed to record the Committee and Officers from the front of the public seating area only., providing it does not disrupt the meeting. Any items in the exempt part of the agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until the member of the public has finished speaking. The use of social media is permitted, but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

MOBILE PHONES

Member of the public are reminded that the use of mobile phones (other than silent) is prohibited at Parish Council and Committee meetings.

AGENDA

1. To receive Apologies for Absence
2. To receive Declarations of Interest
3. To approve as correct the Minutes of the Meeting held on Wednesday 2nd February 2022

4. PLANNING

To comment on the planning applications listed below:

29 Meteor Road West Malling Kent ME19 4TH

Proposed garage conversion and first floor extension with minor changes to approved permission TM/21/00781/FL

<https://publicaccess2.tmbc.gov.uk/online-applications/PLAN/22/00042/FL>

Local Play Area Tiffen Way Kings Hill West Malling Kent

Refurbishment of existing play area

<https://publicaccess2.tmbc.gov.uk/online-applications/PLAN/22/00126/FL>

5. FINANCE REPORT

To receive a report from the Finance Officer and the Chairman on the Parish Council finances

6. QUEENS JUBILEE CELEBRATIONS

To receive information and suggestions from Councillors

7. TM ACTIVE UPDATE

To discuss meeting report attached

8. REVIEW LONE WORKING POLICY

To approve the policy or recommend changes

9. REVIEW COMPLAINTS POLICY

To approve the policy or recommend changes

10. RECORDING OF MEETINGS POLICY

To approve the policy or recommend changes

11. IT SUPPORT

To review the current IT provider and website hosting Clerk to report

12. SCHEME OF DELEGATION

To confirm adoption of the scheme

EXCLUSION OF PRESS AND PUBLIC It is recommended that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1 of Part 1 of Schedule 12(A) of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information

13. STAFFING MATTERS

To receive an update on current matters

14. APPOINTMENT OF ACCOUNTING COMPANY

To receive recommendation of Accounting Company Clerk to report

Date of next meeting – Wednesday 2nd March 2022

If you would like further information on any of the agenda items, please contact Mr Stephen Nash, on 01732 870382 or clerk@kingshillparish.gov.uk