

Kings Hill Parish Council

Kings Hill Community Centre, 70 Gibson Drive, Kings Hill, Kent ME19 4LG

Tel: 01732 870382

<https://www.kingshillparish.gov.uk>

FULL COUNCIL 27th April 2022

MINUTES

Present: Chairman Cllr T Petty, Cllr S Barker, Cllr S Falzon-Thomas, Cllr S Kirk
Cllr A Vincent, Cllr D Waller

Officers: Deputy Clerk

Public Session: Two residents in attendance

1. Apologies for Absence

Cllr M Coleman, Cllr D Hurring Cllr A Kilvington, Cllr D Rush

2. To receive Declarations of Interest

None given

3. TO APPROVE THE MINUTES OF 13th April 2022

APPROVED: With amendments

4. YELLOW LINES/TMBC RESPONSE

To update actions agreed 13th April. Approve the next course of action

Cllr Kirk asked if a meeting had been arranged with TMBC and if not could a date for a meeting be agreed. The following dates were suggested

Thursday 12th May

Friday 13th May

Thursday 19th May

Friday 20th May.

Cllr Petty will contact TMBC to agree a date and time

AGREED

5. QUEENS JUBILEE KINGS / HILL FETE

To update actions agreed 13th April. Approve the next course of action including approve any successful grants.

The Deputy Clerk confirmed that the office had received requests from 4 Community Groups for financial help with their Queens Jubilee Celebrations and they had been sent application forms.

Cllr Kirk reported that the Cricket Club were arranging a Sports Day for the residents of Kings Hill where they would be able to try out different sports free of charge. The Cricket Club would be looking for financial help to fund their sports day and their Picnic on the Pitch as part of their jubilee celebrations. It was agreed for the Events working group to meet to discuss grant requests and planned events once the office clarify the terms of the grant received from the National Lottery. Officers to work on and agree the allocation of the grant evenly across the community.

Events Working Group Members

Cllr T Petty

Cllr M Coleman

Cllr S Kirk

Cllr A Vincent

AGREED

6. KHREMC FEES / PROLOGIS RESPONSE

To update actions agreed 13th April. Approve the next course of action
It was agreed to post the response from Prologis on Social media and to contact the residents who had raised their concerns with the rise in KHREMC directly.
PC attending the KHREMC surgery has been agreed for the 12th May 2022.

AGREED

7. COMMUNITY ENGAGEMENT

Deferred from 13th April. Ex Cllr Henley had outlined a proposal for monthly engagements and outlined proposals for updating information. This will include Councillor Surgeries and quarterly Parish Update.

Cllr Baker suggested that a Communications Working Group be set up to move forward the proposal to engage with the Community. She recommended that the 'View from the Hill' (residents Newsletter) be reintroduced once the cost of production and delivery has been approved.

Communication Working Group Members

Cllr S Barker

Cllr S Kirk

Cllr T Petty

Cllr A Vincent

AGREED

8. ANNUAL MEETING OF THE PARISH COUNCIL

To agree date for the annual meeting. 4th May. Approve the next course of action
Cllr Barker asked for the date be moved to the 18th May this was seconded by Cllr Waller. However, it was agreed to hold it on the Chairman's original suggested date 4th May 2022.

AGREED

9. ASSET REGISTER

To agree updates to the register and policy. Approve the next course of action.
The Deputy Clerk explained that were several assets that require removing from the KHPC asset register as they are either no longer serviceable or they are now in the Sports Park.
APPROVED with 2 abstentions – Assets marked for removal can be removed

10. Standing Orders, Financial Regulations, Financial Risk assessment, Terms of Reference Scheme of Delegation.

To agree updates to the policies.

There was a lot of discussion regarding the updates to the policies/regulations and documents. The Deputy Clerk explained that a lot of the amendments were required as KHPC no longer practice some of the details laid out in the policies as they were outdated. The Clerk reported that the documents are fluid and if any amendment is required, the policy/regulation will be presented for approval at Full Council.

Cllr Barker and Cllr Kirk asked if a copy of the Purchase ledger be made available monthly in light of the changes to Financial Regulations. Also, Cllr Kirk asked for a copy of the Hiscock's Insurance Policy.

The Chairman asked for a vote of approval

APPROVE

Cllr Petty

Cllr Kirk

Cllr Vincent

ABSTAIN

Cllr Barker

Cllr Falzon-Thomas

Cllr Waller

APPROVED – Chairman carried the vote

11. RESIGNATION OF COUNCILLOR HENLEY

For noting only

Cllr Petty thanked Ex Cllr Henley for all the good work he did for the council and he was integral to the rebuilding the Parish Council following the problems experienced last year.

NOTED

EXCLUSION OF PRESS AND PUBLIC It is recommended that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1 of Part 1 of Schedule 12(A) of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information

12. ACCOUNTING UPDATE

Chairman to provide verbal update if appropriate

Nothing to report

Date of next meeting – Annual Meeting of the Parish Council 4th May 2022

If you would like further information on any of the agenda items, please contact Acting Clerk Mr Tony Petty clerk@kingshillparish.gov.uk

Council Members:

Cllr T Petty - Chairman
Cllr S Barker
Cllr M Colman
Cllr S Falzon-Thomas - Deputy Chairman
Cllr D Hurring
Cllr A Kilvington
Cllr S Kirk
Cllr D Rush
Cllr A Vincent
Cllr D Waller