

Kings Hill Parish Council

Kings Hill Community Centre, 70 Gibson Drive, Kings Hill, Kent ME19 4LG

Tel: 01732 870382

<https://www.kingshillparish.gov.uk>

FULL COUNCIL 26th May 2022

MINUTES

Present: Chairman Cllr T Petty, Cllr S Falzon-Thomas, Cllr D Hurring
Cllr A Vincent, Cllr D Rush, Cllr D Waller (left at 19.45)

Officers: **Deputy Clerk – Nina Henley**
Democratic Services Officer – Barb Playfoot

Public Session: **2 TMBC Cllrs in attendance**
1 Member of the Public

1. Apologies for Absence

Cllr M Coleman, Cllr S Barker, Cllr A Kilvington, Cllr S Kirk

2. To receive Declarations of Interest

None

3. CO-OPTION

The Councillors carried out 2 interviews with potential candidates who had applied to fill a casual vacancy within the Parish Council.

The Councillors appointed Mr Felix Mclymont to the position.

AGREED

4. TO APPROVE THE MINUTES OF 4th May 2022

APPROVED

5. YELLOW LINES/TMBC RESPONSE

To update actions proposed date 31st May. Approve the next course of action.

The 2 visiting TMBC Councillors spoke at length regarding the proposed yellow lines proposal and suggested that a new date to be set for the meeting with TMBC so a representative from KCC could attend so technical questions could be answered. Cllr Petty to contact TMBC to arrange a mutual time and date that all parties could attend.

The TMBC councillors also briefed the meeting on the Local Plan going forward and proposed position of TMBC and Central Government on future housing developments within Kings Hill.

AGREED

6. QUEENS JUBILEE GRANTS

To receive an update. Approve the next course of action

The Deputy Clerk confirmed that grants had been awarded to groups to help fund workshops and Marquees.

The Deputy Clerk went on to say that she had been approached by the Rotary Club to hold a joint Beer Festival and Car Show at the end of the summer. Cllr Petty suggested that £2000 be reserved to help fund the event, this to be discussed at the meeting of the working group at their meeting planned for the 31st May 2022.

There is also a COVID grant which was awarded to KHPC for loss of business

during COVID lockdown which would have to be spent before the end of June 2022. The grant criteria are uncertain yet. The Deputy Clerk will seek tenders to refurbish the Townsend / Jim Fry Hall initially.

AGREED

7.KHREMC FEES / PROLOGIS RESPONSE

To receive an update. Approve the next course of action

Both directors of KHREMC have resigned and now the Company is looking for new candidates to fill the posts. KHPC feels it is important that the residents are made aware that it is important that the new Directors should be of strong character. Full details of the KHREMC position will be published in the Kings Hill newsletter. The Deputy Clerk to seek quotes for printing and distribution of the up and coming newsletter (View from the Hill) to the residents.

AGREED

8.CONTRACTS AND LEASES

Deferred from 4th May Annual Meeting. Councillor to review prior to meeting to approve for 2022/23 period. Agree the next course of action

https://www.kingshillparish.gov.uk/Leases_and_Contacts_33545.aspx

It was proposed that any Councillor who wished to see the hard copy of the Leases and Contracts could make an appointment with the office to read on site or could sign for the copy to take away to read at home

AGREED

9.COUNCILLOR PECUNIARY INTEREST NOT DISCLOSED

To receive update. Approve the next course of action

Cllr Petty briefed the meeting on the situation and it was agreed that as Chairman, Cllr Petty would write to the Councillor directly

AGREED

10. KALC UPDATE

To receive an update. Approve the next course of action

The Deputy Clerk confirmed that KHPC is now a member of KALC

RESOLVED

11. SLCC MEMBERSHIP

To consider membership of SLCC for STAFF training development. Approve the next course of action.

It was agreed KHPC to join the SLCC to provide training and development for the staff.

APPROVED

12. LONE WORKER POLICY

To consider new Lone Worker Policy requested by Cllr Kilvington. Deputy Clerk to present. Approve the next course of action.

The Deputy Clerk presented the new Lone Worker Policy and explained how it works and that the staff were very happy with the new policy.

APPROVED

13. LANDSCAPING QUOTES

To consider quote from existing contractor for May 22/23 note this period has already started. Approve the next course of action.

Cllr Falzon-Thomas has met with Coblands where she discussed a summary of greener implementations which included increasing grass length, allowing the hedges to grow slightly higher before cutting and hard coppicing of trees not to be undertaken during the nesting season.

It was proposed to go forward with Coblands and arrange further consultations in the future.

APPROVED

14. COMMUNITY CENTRE LIGHTING UPGRADE QUOTES

To consider quotes from contractors to upgrade CC lighting to LED. Approve the next course of action.

Three quotes were circulated for consideration and the contract was awarded based on previous work completed for KHPC.

APPROVED with 1 abstention

15. COUNCILLOR TRAINING

To receive information on councillor GDPR training. Agree any action

The date set for GDPR training for councillors is the 9th June 2022

NOTED

16. CLERKS & COUNCILS DIRECT MAGAZINE

To receive and consider information of the publication requested by Cllr Barker. Agree any action.

The Deputy Clerk already receives a copy and has agreed to pass the publication to Cllr Barker.

APPROVED

17. COMMUNITY CENTRE MOVABLE WALL

To receive update from the Deputy Clerk

The Deputy Clerk reported that the movable wall had been serviced and received a major overhaul. The Caretaker was very pleased with the results.

NOTED

18. PA SPEAKER

To receive an update. Deputy Clerk to outline.

The Deputy Clerk reported that 2 Bluetooth PA speakers had been purchased.

The cost will be funded by the National Lottery grant

NOTED

19. ACCOUNTING UPDATE

Chairman to provide update with supporting documents

Clerk updated the meeting with the current financial details of KHPC and said that he was willing to go through the accounts with Cllrs if they so wished

NOTED

20. ALLOTMENTS UPDATE

To consider Prologis proposal to utilise the left-hand side of the allotment car park at site/contractor area during the build of new allotments. Right side will still be available for other users to occupy. Approve the next course of action.

The Deputy Clerk reported that the work will commence in September 22. A request was received for new keys to be purchased for the Allotment padlocks to replace lost keys and new allotment holders. The Chairman to find out more details on the proposal before a decision can be made

AGREED

21. PRE-SCHOOL LEASE

To receive update. Approve next course of action.

The Chairman asked for all to read the existing Pre-school lease which is due for renewal in December 2022. To be discussed at a later date.

Meeting closed at 21.42

Date of next meeting – 16th June 2022

If you would like further information on any of the agenda items, please contact Acting Clerk
Mr Tony Petty clerk@kingshillparish.gov.uk

Council Members:

Cllr T Petty - Chairman
Cllr S Barker
Cllr M Colman
Cllr S Falzon-Thomas - Deputy Chairman
Cllr D Hurring
Cllr A Kilvington
Cllr S Kirk
Cllr F Mclymont
Cllr D Rush
Cllr A Vincent
Cllr D Waller