

**Kings Hill Parish Council**  
Kings Hill Community Centre, 70 Gibson Drive, Kings Hill, Kent ME19 4LG  
Tel: 01732 870382  
<https://www.kingshillparish.gov.uk>

## SUMMONS

Dear Member

You are hereby summoned to attend a meeting of the Full Council being held in the **Jim Fry Hall** at the **Kings Hill Community Centre** on **Thursday 26<sup>th</sup> May 2022 at 19.00** or at the conclusion of the public participation session.

*Nina Henley*

Nina Henley  
Deputy Clerk

### **PUBLIC PARTICIPATION – SUBJECT TO COVID19 RESTRICTIONS**

If, required, the meeting will be preceded by a public participation period of up to 15 minutes in total at 1900. Members of the public are also entitled to speak, during the meeting, on agenda items only and with express permission from the Chairman. Those wishing to attend and/or speak on the Agenda item during Public Participation must book in advance due to venue capacity limits. To book please contact [clerk@kingshillparish.gov.uk](mailto:clerk@kingshillparish.gov.uk)

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### **RECORDING (AUDIO AND /OR VIDEO OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA**

During the meeting the public are allowed to record the Committee and Officers from the front of the public seating area only, providing it does not disrupt the meeting. Any items in the exempt part of the agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until the member of the public has finished speaking. The use of social media is permitted, but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

### **MOBILE PHONES**

Member of the public are reminded that the use of mobile phones (other than silent) is prohibited at Parish Council and Committee meetings.

## AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest and Lobbying

THE FULL COUNCIL MEETING WILL BE ADJOURNED FOR ITEM 3 TO TAKE PLACE AND WILL RESUME THERE AFTER

### **3. CO-OPTION**

To carry out two interviews to fill one casual vacancy within the Parish Council. Agree action following the interviews.

**4. MINUTES**

To approve as correct the Minutes of the Meeting held on Wednesday 4<sup>th</sup> May 2022

**5. YELLOW LINES/TMBC RESPONSE**

To update actions proposed date of 31 May. Approve the next course of action

**6. QUEENS JUBILEE GRANTS**

To receive update. Deputy Clerk to provide

**7. KHREMC / PROLOGIS RESPONSE**

To receive update. Approve the next course of action

**8. CONTRACTS AND LEASES**

Deferred from 4<sup>th</sup> May Annual Meeting. Councillor to review prior to meeting to approve for 2022/23 period. Agree any action  
[https://www.kingshillparish.gov.uk/Leases\\_and\\_Contracts\\_33545.aspx](https://www.kingshillparish.gov.uk/Leases_and_Contracts_33545.aspx)

**9. COUNCILLOR PECUNIARY INTEREST NOT DISCLOSED**

To receive update. Approve the next course of action

**10. KALC UPDATE**

To receive update. Approve the next course of action

**11. SLCC MEMBERSHIP**

To consider membership of SLCC for STAFF training development. Approve the next course of action.

**12. LONE WORKER POLICY**

To consider new Lone Worker Policy requested by Cllr Kilvington. Deputy Clerk to present. Approve the next course of action

**13. LANDSCAPING QUOTES**

To consider quote form existing contractor for May22/May23 note this period has already started. Approve the next course of action

**14. COMMUNITY CENTRE LIGHTING UPGRADE QUOTES**

To consider quotes form contractors to upgrade CC lighting to LED. Approve the next course of action

**15. COUNCILLOR TRAINING**

To receive information on councillor GDPR training. Agree any action.

**16. CLERKS & COUNCILS DIRECT MAGAZINE**

To receive and consider information of the publication requested by Cllr Barker. Agree any action

**17. COMMUNITY CENTRE MOVABLE WALL**

To receive update. Deputy Clerk to present

**18. PA SPEAKER**

To receive update. Deputy Clerk to outline

**19. ACCOUNTING UPDATE**

Chairman to provide update with supporting documents

**20. ALLOTMENTS UPDATE**

To consider Prologis proposal to utilise the left hand side of the allotment car park at site/contractor area during the built of new allotments. Right side will still be available for other users to occupy. Approve the next course of action

EXCLUSION OF PRESS AND PUBLIC It is recommended that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1 of Part 1 of Schedule 12(A) of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information

**21. PRE-SCHOOL LEASE**

To receive update. Approve the next course of action

**Date of next meeting – 16<sup>th</sup> June 2022**

If you would like further information on any of the agenda items, please contact Acting Clerk Mr Tony Petty [clerk@kingshillparish.gov.uk](mailto:clerk@kingshillparish.gov.uk)