



Kings Hill Parish Council

Full Council MINUTES

Title	Minutes Document
Meeting	Full Council
Date of Meeting	23 rd June 2022
Time & Location	1930 hrs – Jim Fry Hall, Kings Hill Community Centre
Date of Issue	27 th June 2022
Date Approved	**** July 2022
Officers Present	Tony Petty – Clerk & RFO, Nina Henley – Deputy Clerk, Barb Playfoot – Democratic Services Officer
Members Present	Cllr T Petty – Chairman, Cllr S Falzon-Thomas, Cllr M Colman, Cllr S Kirk, Cllr F Mclymont, Cllr D Rush, Cllr A Vincent, Cllr D Waller
Public Present	1 resident

1. **To receive Apologies for Absence**
Cllr D Hurring, Cllr A Kilvington, Cllr S Barker

2. **To receive Declarations of Interest**
NONE

3. **To approve as correct the last Full Council Minutes of the Meeting**
held on 26th May 2022
APPROVED

4. **Future events and developments**

To receive ideas and proposals from office. Deputy clerk to outline. Adjourn meeting if necessary for the duration of this item.

The ladies from the Council Administration office suggested that there could be some improvement in presenting the halls when trying to secure hirers. This was mainly aimed at hirers that require the hall for a wedding reception, it was suggested that plain white tablecloths and chair covers to be purchased which will enable the hirers to see what the hall could look like for their function, the tablecloths and chair covers could be offered for hire.

There were several questions posed to the ladies regarding price of hire, laundering the used linen etc. It was requested that details and costings of the proposed purchases be emailed to the Councillors so a informed decision can be made.

NOTED

At this point the attending TMBC Councillors provided an update on the following:

Kent Community Policing

It was reported that Kent police were concentrating on cracking down on the use of E scooters, County line drugs and street groups. It was advised that residents register with My Community Voice <https://www.mycommunityvoicekent.co.uk/> where they can check on Residential Crime, share experiences with other residents and message the local PCSO.

Refuge Collection

It was reported that 99.7% of refuge collections are now on time, TMBC now have bigger crews and lorries and they are monitored regularly with reports being available 4 times per day. Recycling is now

at 98%, Cardboard to Snodland, Glass & plastic recycled at various plants and general waste being taken to Allington to be burned to generate electric. Green waste collection has restarted and is sent for composting.

Planning

TMBC councillors are finding it increasing difficult to 'Call In' planning applications. It was suggested that both the Parish Council and residents register their opinions with the TMBC planning department if they are opposed to a particular planning application. The TMBC councillors will escalate if in their power to do so.

The Yellow Line consultation meeting will take place in September 22 date to be confirmed

TMBC Councillors are applying pressure to restrict the blasts that are taking place at Blaize Farm.

Kent Street Improvements steering group meeting is to take place on the 23rd June.

KHPC were advised to pass all TPO requests to the Tree Warden

The final report covered a 'Living with Dementia' presentation and it is proposed that this will be shared with a wider audience in September 22, KHPC encouraged to advertise on Social Media.

5. Queens Jubilee events update

To receive update following the jubilee weekend and future events. Deputy clerk to provide

The Deputy Clerk reported that all the planned Jubilee Celebrations that took place were a great success and where possible the events have been shared on social media. Some funds have been reserved for a Remembrance Day function.

NOTED

6. Internal Audit and AGAR

To receive report following the internal audit on 14th June 2022. Deputy clerk to present. Consider approval of the report and signing of AGAR to publish public notification on 24th June 2022.

The Clerk reported that the AGAR gave an idea where the Parish Council is now standing and there had been a tremendous change between year 2021 to 2022, there had been considerable savings on Staff wages and all staff were now permanent. Cllr Rush felt that there had been a large turnover of staff during the last year. Cllr Coleman explained that the staff employed initially were on temporary contracts and the positions were now filled with permanent staff.

Cllr Waller and Cllr Rush questioned the Accounting records, the Clerk explained that due to previous administration at the beginning of 2021 it was not possible to compare real figures with the budget 21/22.

A vote was called to approve the Internal audit and AGAR.

For

Cllr Petty

Cllr Coleman

Cllr Falzon-Thomas

Cllr Kirk

Cllr Mclymont

Cllr Vincent

APPROVED

Against

Cllr Rush

Cllr Waller

7. Grant for youth sport summer workshop

To receive an update, Deputy Clerk to deliver. Agree any action

The Deputy Clerk reported that KHPC had received a grant from KCC to spend on Youth Sport which had to be spent by the end of June 22 or it would have to be paid back. A Youth Sport workshop has been organised by KHPC in conjunction with the Football Club whereby over 100 children will attend over the weekend receiving expert Football coaching and activities.

NOTED

8. Landscape contractor complaints

To consider communications from contractor and members of the public concerning PC land. Approve any action.

There had only been 1 complaint received via social media. Coblands are to provide quotes on the changes requested to bush and grass cutting. Cllr Falzon-Thomas agreed to contact them regarding the outstanding quote and review of hedge/bush cutting.

NOTED

9. Community Centre lighting upgrade

To receive an update. Approve any action

Cllr Petty confirmed that the contract to replace to Community Centre lighting with LED lights had been awarded. The work to start at the end of July – beginning of August 2022

NOTED

10. Accounting update

To receive list of payments out and any necessary approvals, budget update and bank reconciliation. The following payments approved.

1. TMAActive deficit
2. Grant 10% partnership payment
3. Repayment of PWLB loan
4. Insurance payments, to approve and discuss

APPROVED

The acting clerk & chairman was forced to suspend the meeting early due to disruptive behaviour from a member of the public on requesting he leave the meeting the member of the public refused, hence the meeting being suspended early. The following items for discussion were deferred to the next Full Council meeting

11. Events and Communications Working Group

To receive and consider recommendations from the working group. Agree any actions

This item to be deferred to the next Full Council meeting

12. Townsend and Jim Fry Halls refurbishment

To receive quotes submitted for the work. Deputy Clerk to present. Agree any action to progress

This item to be deferred to the next Full Council meeting

13. Preschool Lease

To receive update following members having renewed the lease document. Approve any action

This item to be deferred to the next Full Council meeting

14. Items to be considered for inclusion at next FC agenda

To receive any additions. For noting only, no discussions permitted at this meeting.

Nothing added

Next Full Council Meeting 7th July 2022

Meeting closed at 21.12