



Kings Hill Parish Council



Enhancing the lives of the Kings Hill Community

Kings Hill Community Centre, 70 Gibson Drive, Kings Hill, Kent ME19 4LG
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ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND THE NEXT FULL MEETING OF KINGS HILL PARISH COUNCIL TO BE HELD ON THURSDAY 16TH NOVEMBER 2023 AT 7.30 P.M. AT THE KINGS HILL COMMUNITY CENTRE, GIBSON DRIVE, KINGS HILL, ME19 4LG.

NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public.

Public Participation: A period of time has been set aside during which the Parish Council invites Questions from Parishioners present (15 minutes is allowed for this part of the meeting, the minute book is closed for this part of the meeting)

RECORDING (AUDIO AND / OR VIDEO OF COUNCIL MEETINGS AND THE USE OF SOCIAL MEDIA): Members of the public attending this meeting are advised that it may be filmed and recorded. Members of the public are allowed to record the Parish Councillors and Officers from the front of the public seating area only providing it does not disrupt the meeting. Any items in the exempt part of the agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until the member of the public has finished speaking. The use of social media is permitted.

MOBILE PHONES: Members of the public are reminded that the use of mobile phones (other than silent) is prohibited at Parish Council and Committee meetings.

AGENDA

FC 182 Apologies for Absence and absentees

FC 182.1 To approve apologies for absences from inquorate meeting scheduled to have taken place on 19 October 2023.

FC 182.2 To receive and approve any apologies.

FC 183 Declaration of Interests and / or lobbying and intention to record

- Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the agenda. The clerk cannot advise members on this, and members are personally responsible for declaring an interest.
- Councillors are also responsible for ensuring that their Registers of Interests are up to date (within 28 days of any changes).
- Members are requested to disclose any lobbying they may have received for items on the agenda.
- Reminder to disclose an intention to record, please note that recordings are not allowed during the consideration of confidential items of business.

FC 184 Chairmans Announcements

- FC 185 Questions from Members of the Public**
- FC 186 Reports from County Councillor, Borough Councillors, Police representatives & Community Warden if present:** To include.
FC186.1 Halloween 2023
- FC 187 Minutes**
FC 187.1 To confirm the accuracy of the minutes from the Meeting held on 21 September 2023 (Previously circulated)
FC 187.2 Matters Arising from the minutes not otherwise on the agenda.
- Matters Requiring Decisions**
- FC 188 Sports Park**
FC 188.1 Pitch 6: To receive information and to consider KHPC actions (Cllr Kirk)
FC 188.2 Roofing Repairs: To approval repairs as quoted (Attached)
FC 188.3 Lighting Remedial Works in SP & Car Park: To approve repairs as quoted (Attached)
FC 188.4 Fencing & Bench Repairs and Repairs to Swollen Door: To approve repairs as quoted. (Attached)
- FC 189 Solar Panels at the Community Centre & Sports Park:** To receive information and to consider KHPC actions (Cllr Hartman)
- FC 190 Potential use of S106 Monies:** To receive information and to consider use of S106 monies (Cllr. Colman)
- FC 191 2023 Poppy Appeal:** To consider 2023 donation.
- FC 192 Applications for Grant Funding:** To consider funding requests from the following:
FC 192.1 Kings Hill WI (Previously circulated)
FC 192.2 Valley Invicta Primary School (Previously circulated)
FC 192.3 We Are Beams (Attached)
- FC 193 Local Council Award Scheme:** To receive information on progress of Quality Status Application and to resolve to also apply for the renewal of Foundation Status
- FC 194 Community Centre Entrances:** To consider quotation received for door repairs (Attached)
- Financial Matters**
- FC 195**
FC 195.1 Bank Statements & Reconciliations at 30 September 2023 (Previously circulated) and 31 October 2023: For Noting (Attached)
FC 195.2 Budgetary Control at 30 September 2023: For Noting (Previously circulated)
FC 195.3 Financial Transactions
FC 195.3.1 Payments for Approval (Attached)
FC 195.3.2 Receipts for Noting (Attached)
FC 195.4 2023 / 2024 VAT Reclaim: To receive information (Previously circulated)
FC 195.5 2024 / 2025 Budget Setting: To receive information.
FC 195.6 Reserve Accounts: To receive and consider new information.

- FC 195.7 2023/2024 Interim Internal Audit: For Noting (Attached)
 FC 195.8 Barclays Renewal: To receive information.

Matters for Report

FC 196 To receive / approve, as appropriate the reports of committees and representatives.

FC 196.1 Planning & Transport Committee: To receive for information the draft minutes of the meetings held on 05 October 2023 (Previously circulated) and 02 November 2023 (Attached)

FC 196.2 Climate Change and Environment Committee:

FC 196.2.1 To receive for information, the draft minutes of the meetings held on 05 October 2023 (Previously circulated) and 09 November 2023 (To follow)

FC 196.2.2 To formally resolve to include Cllr Rush as a Committee member.

FC 196.3 Annual Meeting between the KHPC Allotment Panel and Allotment Holders: To receive for information, the minutes of the meeting held on 06 October 2023 (Previously circulated)

FC 196.4 TM Active: To receive a report from any recent meetings / communications.

FC 196.5 Community Centre Bar: To receive any new information.

FC 196.6 2023 Christmas Lighting: To receive any new information.

FC 196.7 Kings Hill Co-ordinated: To receive report from meeting held on 28 September 2023 and to consider any KHPC actions.

FC 196.8 KALC T & M Area Committee: To receive report from recent meetings.

FC 196.9 Dementia Friendly Community Centre: To receive information.

FC 196.10 Events and Communications Working Group: To receive report from meeting held on 26 October 2023 and to consider any KHPC actions.

FC 196.11 Strategic Planning Group: To receive report from recent meetings.

FC 196.12 Rural & Community Housing Enabling Service: To receive report of meeting held on 08 November 2023

FC 196.13 TMBC Communications & Scrutiny Committee: To receive report of meeting held on 06 November 2023 (Cllr. Colman) (Attached)

Administration

FC 197 Committee Meeting Dates and times: To confirm as follows:
 Planning & Transport – 07 December 2023 at 6.00 p.m.
 Climate Change and Environment – 07 December 2023 immediately following the P & T Committee Meeting

FC 198 Community Governance Review: To receive information from TMBC and to consider KHPC actions.

FC 199 Matters for the Next Agenda

FC 200 Date and time of Next Meeting: To confirm as 14 December 2023.

Consideration in Private

Exclusion of the press and public: There are only a few reasons as to why, legally, the public and press can be excluded from a meeting. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies." It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases, purchases of assets, for matters relating to staffing covered by the data Protection Act and to consider complaints against the council or a code of conduct complaint. To receive and consider information in respect of the following:

- FC 201 Staffing Matters**
- FC 202 Legal Matters**
- FC 203 Pre School-Lease Renewal Update**

Karen Bell

Clerk to the Council

09 November 2023