



Kings Hill Parish Council



Enhancing the lives of the Kings Hill Community

Kings Hill Community Centre, 70 Gibson Drive, Kings Hill, Kent ME19 4LG
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ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND THE NEXT FULL MEETING OF KINGS HILL PARISH COUNCIL TO BE HELD ON THURSDAY 14TH DECEMBER 2023 AT 7.30 P.M. AT THE KINGS HILL COMMUNITY CENTRE, GIBSON DRIVE, KINGS HILL, ME19 4LG.

NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public.

Public Participation: A period of time has been set aside during which the Parish Council invites Questions from Parishioners present (15 minutes is allowed for this part of the meeting, the minute book is closed for this part of the meeting)

RECORDING (AUDIO AND / OR VIDEO OF COUNCIL MEETINGS AND THE USE OF SOCIAL MEDIA): Members of the public attending this meeting are advised that it may be filmed and recorded. Members of the public are allowed to record the Parish Councillors and Officers from the front of the public seating area only providing it does not disrupt the meeting. Any items in the exempt part of the agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until the member of the public has finished speaking. The use of social media is permitted.

MOBILE PHONES: Members of the public are reminded that the use of mobile phones (other than silent) is prohibited at Parish Council and Committee meetings.

AGENDA

FC 204 Apologies for Absence and absentees: To receive and approve apologies.

FC 205 Declaration of Interests and / or lobbying and intention to record

- Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the agenda. The clerk cannot advise members on this, and members are personally responsible for declaring an interest.
- Councillors are also responsible for ensuring that their Registers of Interests are up to date (within 28 days of any changes).
- Members are requested to disclose any lobbying they may have received for items on the agenda.
- Reminder to disclose an intention to record, please note that recordings are not allowed during the consideration of confidential items of business.

FC 206 Chairmans Announcements

FC 207 Questions from Members of the Public

FC 208 Reports from County Councillor, Borough Councillors, Police representatives & Community Warden if present

FC 209	Minutes	
	FC 209.1	To confirm the accuracy of the minutes from the Meeting held on 16 November 2023 (Attached)
	FC 209.2	Matters Arising <u>from the minutes</u> not otherwise on the agenda.
FC 210	Matters Requiring Decisions	
	FC 210.1	Sports Park
		FC 210.1.1 Pitch 6: To receive any new information and to consider KHPC actions.
		FC 210.1.2 Hot Water Supply - Remedial works (Attached)
	FC 210.2	Community Centre Bar: To receive any new information and to consider KHPC actions.
	FC 210.3	Community Assets: To consider local formal liaison.
	FC 210.4	2024 KALC Community Awards: To consider KHPC participation.
	FC 210.5	Funding Considerations
		FC 210.5.1 Tony Hudgell Christmas Appeal (Attached)
		FC 210.5.2 CFCI - Community Christmas Day (To follow)
FC 211	Financial Matters	
	FC 211.1	Bank Statements & Reconciliations at 30 November 2023: For Noting (Attached)
	FC 211.2	Financial Transactions
		FC 211.2.1 Payments for Approval (Attached)
		FC 211.2.2 Receipts for Noting (Attached)
	FC 211.3	Budgetary Control Report at 30 November 2023 (Attached)
	FC 211.4	2024 / 2025 Budget: To receive information (Attached)
FC 212	Matters for Report - To receive for information reports from Committees, Working Groups, and representatives. To include	
	FC 212.1	Planning & Transport Committee: Draft minutes of the meeting held on 07 December 2023 (To follow)
	FC 212.2	Climate Change and Environment Committee: Draft minutes of the meeting held on 07 December 2023 (To follow)
	FC 212.3	Events and Communications Working Group
	FC 212.4	Strategic Planning Working Group
	FC 212.5	Prologis Quarterly Meeting
	FC 212.6	KALC AGM
FC 213	Administration	
	FC 213.1	Committee Meeting Dates and times: To confirm as follows:
		FC 213.1.1 Planning & Transport – 04 January 2023 at 6.00 p.m.
		FC 213.1.2 Climate Change and Environment – 04 January 2023 immediately following the P & T Committee Meeting
	FC 213.2	Community Governance Review: To receive information from TMBC and to consider KHPC actions.
	FC 213.3	Polices for Review / Approval
		FC 213.3.1 Allotment Recycle Policy (Reviewed by CC & E, 2023 Version): To approve (Attached)
		FC 213.3.2 Code of Conduct: Review & readoption (Attached)
		FC 213.3.3 Operation Menai Bridge (Attached)

FC 214 Matters for the Next Agenda

FC 215 Date and time of Next Meetings: To confirm as 11 January 2024 at 6.00 p.m. (Budget Setting) and 18 January 2043 at 7.30 p.m. (Ordinary Meeting)

Consideration in Private

Exclusion of the press and public: There are only a few reasons as to why, legally, the public and press can be excluded from a meeting. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies." It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases, purchases of assets, for matters relating to staffing covered by the data Protection Act and to consider complaints against the council or a code of conduct complaint. To receive and consider information in respect of the following which were deferred from November 2023:

- FC 216 Staffing Matters**
- FC 217 Legal Matters**
- FC 218 Pre School-Lease Renewal Update**

Karen Bell

Clerk to the Council

07 December 2023