

KINGS HILL PARISH COUNCIL

MEETING OF KINGS HILL PARISH COUNCIL TO BE HELD ON THURSDAY, 18 JANUARY 2024 AT 7.30 P.M. AT THE KINGS HILL COMMUNITY CENTRE, GIBSON DRIVE, KINGS HILL, ME19 4LG.

NOTICE OF MEETING: Public Notice of the meeting has been given in accordance with schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public.

Public Participation: A period of time has been set aside during which the Parish Council invites Questions from Parishioners present (15 minutes is allowed for this part of the meeting, the minute book is closed for this part of the meeting)

RECORDING (AUDIO AND / OR VIDEO OF COUNCIL MEETINGS AND THE USE OF SOCIAL MEDIA): Members of the public attending this meeting are advised that it may be filmed and recorded. Members of the public are allowed to record the Parish Councillors and Officers from the front of the public seating area only providing it does not disrupt the meeting. Any items in the exempt part of the agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being record, the person(s) recording must stop doing so until the member of the public has finished speaking. The use of social media is permitted.

MOBILE PHONES: Members of the public are reminded that the use of mobile phones (other than silent) is prohibited at Parish Council and Committee meetings.

AGENDA

- FC 219 Apologies for Absence and absentees:** To receive and approve apologies.
- FC 220 Declaration of Interests and / or lobbying and intention to record.**
- Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the agenda. The clerk cannot advise members on this, and members are personally responsible for declaring an interest.
 - Councillors are also responsible for ensuring that their Registers of Interests are up to date (within 28 days of any changes).
 - Members are requested to disclose any lobbying they may have received for items on the agenda.
 - Reminder to disclose an intention to record, please note that recordings are not allowed during the consideration of confidential items of business.
- FC 221 Chairmans Announcements**
- FC 222 Questions from Members of the Public**
- FC 223 Reports from County Councillor, Borough Councillors, Police representatives & Community Warden if present**
- FC 224 Minutes**
- FC 224.1 To confirm the accuracy of the minutes from the Meeting held on 14 December 2023 (Attached)
- FC 224.2 Matters Arising from the minutes not otherwise on the agenda.

FC 225**Matters Requiring Decisions**

- FC 225.1 Sports Park
- FC 225.1.1 Pitch 6: To receive any new information and to consider KHPC actions.
- FC 225.1.2 Sports Park Underlease: To approve the re-signing of the surrender of the old Sports Park Lease from 2014
- FC 225.2 Community Centre Bar: To receive any new information and to consider KHPC actions.
- FC 225.3 2024 KALC Community Award: To consider KHPC nomination.
- FC 225.4 Armed Forces Covenant: To consider (Attached)
- FC 225.5 Citizens Advice Bureau: To consider the CC as a venue for a Video Kiosk. (Attached)
- FC 225.6 New flooring at the Community Centre: To consider quotations received (Attached)

FC 226**Financial Matters**

- FC 226.1 Bank Statements & Reconciliations at 31 December 2023: For Noting (Attached)
- FC 226.2 Financial Transactions
- FC 226.2.1 Payments for Approval (Attached)
- FC 226.2.2 Receipts for Noting (Attached)
- FC 226.3 Budgetary Control Report at 31 December 2023 (Attached)
- FC 226.4 2024 – 2025 Community Centre Hall Hire Charges: To consider. (Attached)
- FC 226.5 Annual Review of Members Allowances: To consider.
- FC 226.6 To confirm the appointment of the Internal Auditor for 2024 / 2025 (Attached)
- FC 226.7 Licence to alter requirements for 2024 / 2025: For consideration.

FC 227**Matters for Report - To receive for information reports from Committees, Working Groups, and representatives: To include.**

- FC 227.1 Planning & Transport Committee: Draft minutes of the meeting held on 04 January 2024 (Attached)
- FC 227.2 Events and Communications Working Group: To receive report from meeting held on 11 January 2024
- FC 227.3 Prologis: To receive report from meeting held on 11 January 2024 (Meeting Agenda Attached)
- FC 227.4 KHEM: To note the Estate Charge budget report 01.01.24 – 31.12.24 (Previously circulated)
- FC 227.5 T & M KALC Area Committee: To receive report of meeting held on 14.12.23

- FC 228 Administration**
- FC 228.1 Committees
- FC 228.1.1 Committee Meeting Dates and Times: To confirm as follows:
- Planning & Transport – 01 February 2024 at 6.00 p.m.
 - Climate Change and Environment – 01 February 2024 immediately following the meeting of the P & T Committee
- FC 228.1.2 Creation of New Finance Committee: To consider.
- FC 228.2 2024 Annual Parish Meeting: To confirm as 06 April 2024
- FC 228.3 2024 / 2025 Council and Committee Meeting Dates: To confirm (Attached)
- FC 228.4 Community Governance Review / Councillor Vacancies: To consider KHPC actions.
- FC 228.5 Allotment Recycle Policy (Reviewed by CC & E, 2023 Version): To approve (Attached)

FC 229 Matters for the Next Agenda

- FC 230 Date and time of Next Meetings:** To confirm as 15 February 2024 at 7.30 p.m.

Consideration in Private

Exclusion of the press and public: There are only a few reasons as to why, legally, the public and press can be excluded from a meeting. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies." It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases, purchases of assets, for matters relating to staffing covered by the data Protection Act and to consider complaints against the council or a code of conduct complaint. To receive and consider information in respect of the following:

- FC 231 Staffing Matters**
- FC 232 Legal Matters**
- FC 233 Pre School-Lease Renewal Update**

Karen Bell

Clerk to the Council
10 January 2024