

KINGS HILL PARISH COUNCIL

MEETING OF KINGS HILL PARISH COUNCIL TO BE HELD ON THURSDAY, 15 FEBRUARY 2024 AT 7.30 P.M. AT THE KINGS HILL COMMUNITY CENTRE, GIBSON DRIVE, KINGS HILL, ME19 4LG.

NOTICE OF MEETING: Public Notice of the meeting has been given per Schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public.

Public Participation: A period of time has been set aside during which the Parish Council invites Questions from Parishioners present (15 minutes is allowed for this part of the meeting, the minute book is closed for this part of the meeting)

RECORDING (AUDIO AND / OR VIDEO OF COUNCIL MEETINGS AND THE USE OF SOCIAL MEDIA): Members of the public attending this meeting are advised that it may be filmed and recorded. Members of the public are allowed to record the Parish Councillors and Officers from the front of the public seating area only providing it does not disrupt the meeting. Any items in the exempt part of the agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until the member of the public has finished speaking. The use of social media is permitted.

MOBILE PHONES: Members of the public are reminded that the use of mobile phones (other than silent) is prohibited at Parish Council and Committee meetings.

AGENDA

- FC 234 Apologies for Absence and absentees:** To receive and approve apologies.
- FC 235 Declaration of Interests and/or lobbying and intention to record.**
- Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the agenda. The clerk cannot advise members on this, and members are personally responsible for declaring an interest.
 - Councillors are also responsible for ensuring that their Registers of Interests are up to date (within 28 days of any changes).
 - Members are requested to disclose any lobbying they may have received for items on the agenda.
 - Reminder to disclose an intention to record, please note that recordings are not allowed during the consideration of confidential items of business.
- FC 236 Chairman's Announcements**
- FC 237 Questions from Members of the Public**
- FC 228 Reports from County Councillor, Borough Councillors, Police representatives and community Warden if present**
- FC 239 Minutes**
- FC 239.1 To confirm the accuracy of the minutes from the Meeting held on 18 January 2023 (Attached) and the accuracy of minute reference FC 213.2 (14.12.23)
- FC 239.2 Matters Arising from the minutes not otherwise on the agenda.

FC 240**Matters Requiring Decisions**

- FC 240.1 New Finance Committee: To consider, draft TORs (Attached)
- FC 240.2 Sports Park
- FC 240.2.1 Pitch 6: To receive new information and consider KHPC actions. (Attached)
- FC 240.2.2 Sports Park Underlease - To consider the re-signing of the surrender of the old Sports Park Lease from 2014: Additional information received. (Attached)
- FC 240.2.3 2024/2025 Funding in lieu of Management Fee: To consider.
- FC 240.3 Community Centre
- FC 240.3.1 Mary Ellis Bar: To receive new information and consider KHPC actions.
- FC 240.3.2 Solar Panels: To receive new information and consider KHPC actions.
- FC 240.4 Funding Request: To consider a funding application received from a Kings Hill Youth (Attached)
- FC 240.5 Transfer of Community Assets: To receive and consider new information.
- FC 240.6 80th Anniversary of DD commemorations: To receive information and consider KHPC actions.
- FC 240.7 2024/2025 Grounds Maintenance: To consider quotation. (Attached)
- FC 240.8 Parish Winter Support Scheme: To receive information and consider applying (Attached)
- FC 240.9 Community Centre Charges for "Party/event" packages: To consider (Attached)

FC 241**Financial Matters**

- FC 241.1 Bank Statements & Reconciliations at 31 January 2024 For Noting (Attached)
- FC 241.2 Financial Transactions
- FC 241.2.1 Payments for Approval (Attached)
- FC 241.2.2 Receipts for Noting (Attached)
- FC 241.3 Budgetary Control at 31 January 2024: For Noting (Attached)
- FC 241.4 2023/2024 Quarter 3 VAT: To receive information (Attached).

FC 242**Matters for Report - To receive information reports from Committees, Working Groups, and representatives: To include.**

- FC 242.1 Planning & Transport Committee: Draft minutes of the meeting held on 01 February 2024 (Attached)
- FC 242.2 Climate Change & Environment Committee: Draft minutes of the meeting held on 01 February 2024 (Attached)

FC 243**Administration**

- FC 243.1 Committee Meeting Dates and Times: To confirm as follows:
- FC 243.1.1 Planning & Transport – 07.03.24 at 6.00 p.m.
- FC 243.1.2 Climate Change and Environment – 07 March immediately following the meeting of the P & T Committee
- FC 243.2 Annual Parish Meeting: To receive information and to consider a change of date

FC 243.3 Community Governance Review / Councillor Vacancies: To review KHPC actions.

FC 244 Matters for the Next Agenda

FC 245 Date and time of Next Meetings: To confirm as 21 March 2024 at 7.30 p.m.

Consideration in Private

Exclusion of the press and public: There are only a few reasons as to why, legally, the public and press can be excluded from a meeting. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies." It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases, or purchases of assets, for matters relating to staffing covered by the Data Protection Act and to consider complaints against the council or a code of conduct complaint. To receive and consider information in respect of the following:

FC 246 Staffing Matters

FC 247 Legal Matters

FC 248 Pre School-Lease Renewal Update

Karen Bell

Clerk to the Council

08 February 2024