

Payable Invoice Detail

Kings Hill Parish Council (KHPC)
For the period 10 January 2024 to 6 February 2024

INVOICE DATE	SOURCE	REFERENCE	ITEM CODE	DESCRIPTION	QUANTITY	UNIT PRICE (EX)	VAT	GROSS	INVOICE TOTAL	STATUS
All Clean Windows										
6 Feb 2024	Payable Invoice	1680		Community Centre Window Cleaning Job date - 02/02/2024	1	50	-	50.00	50.00	Approved
Total All Clean Windows					1		-	50.00		
Alzheimers Research Uk										
10 Jan 2024	Payable Invoice	Donation		Donation made to charity chosen by Claire Leadbetter - 2nd place winner of the Kings Hill Christmas Light Compeition	1	300	-	300.00	300.00	Paid
Total Alzheimers Research Uk					1		-	300.00		
Asda/ Casey Everitt										
22 Jan 2024	Payable Invoice	REFUND		photo frames for the office - training certificates £2.50 x 4	1	8.3300	1.67	10.00	10.00	Paid
Total Asda/ Casey Everitt					1		1.67	10.00		
Bookteq										
16 Jan 2024	Payable Credit Note	PF-03237		Credit allocated due to complaint made by Hannah regarding the system errors	-1	30	(6.00)	(36.00)	(36.00)	Paid

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1 Feb 2024	Payable Invoice	03372		February 2024 Monthly Subscription	1	30	6.00	36.00	36.00	Approved
Total Bookteq					-		-	-		
Capital Cleaning										
29 Jan 2024	Payable Invoice	0000481603		Cleaning and sundries	1	368.2200	73.64	441.86	441.86	Approved
Total Capital Cleaning					1		73.64	441.86		
Castle Water ALLOT 674										
14 Jan 2024	Payable Invoice	10001197874		water usage - allotments 01 Oct 2022 - 31 Mar 2023	1	105.8500	-	105.85	105.85	Paid
14 Jan 2024	Payable Credit Note	Credit		Credit For the period 01 Oct 2022 - 31 Mar 2023	-1	853.6600	-	(853.66)	(853.66)	Approved
14 Jan 2024	Payable Invoice	10001197875		water usage 01 Oct 2022 - 31 Mar 2023	1	224.2800	-	224.28	224.28	Paid
15 Jan 2024	Payable Invoice	10001200868		water usage 01 Apr 2023 - 31 Dec 2023	1	53.1400	-	53.14	53.14	Paid
Total Castle Water ALLOT 674					2		-	(470.39)		
Castle Water CC 0676										
2 Feb 2024	Payable Invoice	10001025925		Water Usage for Community Centre 01 Jan 2024 - 31 Jan 2024	1	125.8100	25.16	150.97	150.97	Approved
Total Castle Water CC 0676					1		25.16	150.97		
Castle Water Pre-School/Extension 2204										
2 Feb 2024	Payable Invoice	10001276935		Water Usage for Youth Side/ Preschool 01 Jan 2024 - 31 Jan 2024	1	44.7400	8.95	53.69	53.69	Approved
Total Castle Water Pre-School/Extension 2204					1		8.95	53.69		

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Claire Stewart										
22 Jan 2024	Payable Invoice	JAN 2024		Interim deputy clerk work completed Jan 2024	1	287	-	287.00	287.00	Paid
Total Claire Stewart					1		-	287.00		
Coblends Landscapes										
31 Jan 2024	Payable Invoice	JAN 24 SP 00170679		January 2024 Maintenance to sports park and pavilion.	1	258.5900	51.72	310.31	310.31	Approved
31 Jan 2024	Payable Invoice	JAN 24 KH Land 00170680		Maintenance for lapin's lane, garden way, Anson Ave January 2024	1	214.7500	42.95	257.70	257.70	Approved
31 Jan 2024	Payable Invoice	JAN 24 ALLO HEDGE 00170690		Allotment hedge jan 2024	1	109.5700	21.91	131.48	131.48	Approved
Total Coblends Landscapes					3		116.58	699.49		
Creed Tax Advisers Ltd										
14 Jan 2024	Payable Invoice	INV-4882		Accounting support for the current month as per quote from 2nd February 2022 and engagement letter 25th February 2022 Reductions following Hannah taking management accounts and VAT return, and reduction re insurance	1	962.5000	192.50	1,155.00	1,155.00	Approved
Total Creed Tax Advisers Ltd					1		192.50	1,155.00		
Crisis Charity										
10 Jan 2024	Payable Invoice	Donation		Donation made to charity chosen by	1	500	-	500.00	500.00	Paid

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				Kim Ellis - 1st place winner of the Kings Hill Christmas Light Compeition						
Total Crisis Charity					1		-	500.00		
Epos Now										
14 Jan 2024	Payable Invoice	T-4945490		Epos now payments 14 January 2024 - 14 February 2024	1	19	3.80	22.80	87.60	Paid
14 Jan 2024	Payable Invoice	T-4945490		Standard support license 14 January 2024 - 14 February 2024	1	40	8.00	48.00	87.60	Paid
14 Jan 2024	Payable Invoice	T-4945490		Care Plan 14 January 2024 - 14 February 2024	1	14	2.80	16.80	87.60	Paid
18 Jan 2024	Payable Invoice	T-4207884		Payment Premium 18 January 2024 - 18 February 2024	1	15	3.00	18.00	18.00	Paid
Total Epos Now					4		17.60	105.60		
Focus Group DD										
15 Jan 2024	Payable Invoice	6823376		broadband and phone lines	1	131.9600	26.39	158.35	158.35	Paid
Total Focus Group DD					1		26.39	158.35		
G.C Indurstrial Heating Services										
6 Feb 2024	Payable Invoice	230187		sports park maintenance and repairs -repaired leaking pipe	1	1870	374.00	2,244.00	2,244.00	Approved
Total G.C Indurstrial Heating Services					1		374.00	2,244.00		
Glaze-Tech Services										
23 Jan 2024	Payable Invoice	17139		sports park maintenance	1	230	46.00	276.00	276.00	Paid

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				-JULIET BALCONY DOORS						
Total Glaze-Tech Services					1		46.00	276.00		
HAG										
17 Jan 2024	Payable Invoice	114		1 YEAR 2 PLANNED VISITS SERVICE OF 2X FIRE SHUTTERS IN THE MARY ELLIS HALL	1	625	125.00	750.00	750.00	Paid
Total HAG					1		125.00	750.00		
Jessica Brooker										
18 Jan 2024	Payable Invoice	AIN205497		Reimbursement of the sunbubble replacement	1	96.6300	19.32	115.95	115.95	Paid
Total Jessica Brooker					1		19.32	115.95		
Kent Association of Local Councils										
11 Jan 2024	Payable Invoice	8676282279		Finance for councillors: Cllr David Rush	1	30	6.00	36.00	36.00	Paid
Total Kent Association of Local Councils					1		6.00	36.00		
Kent Pension Fund										
26 Jan 2024	Payable Invoice	JANUARY 24 Pension Contributions		Pension Contributions JAN 2024	1	1,341.4700	-	1,341.47	1,341.47	Paid
Total Kent Pension Fund					1		-	1,341.47		
Kentlean										

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1 Feb 2024	Payable Invoice	13747		BI MONTHLY ACCOUNT FOR CLEANING OF BUS SHELTER ON DISCOVERY DRIVE February 2024	1	46.2700	9.25	55.52	55.52	Approved
Total Kentlean					1		9.25	55.52		
Kings Hill Mums										
12 Jan 2024	Payable Invoice	00650		Advert in Kings Hill Mums for indoor boot fair	1	50	-	50.00	50.00	Approved
Total Kings Hill Mums					1		-	50.00		
Kings Hill Rotary Club										
10 Jan 2024	Payable Invoice	Donation		Donation made to charity chosen by Biji John - 3rd place winner of the Kings Hill Christmas Light Competition	1	200	-	200.00	200.00	Paid
Total Kings Hill Rotary Club					1		-	200.00		
Kings Hill Shoe Repairs/ Casey Everitt										
1 Feb 2024	Payable Invoice	Keys Cut		Keys Cut for new staff member - £12.00 purchased on 01/02/2024	1	10	2.00	12.00	12.00	Approved
Total Kings Hill Shoe Repairs/ Casey Everitt					1		2.00	12.00		
Scribe										
24 Jan 2024	Payable Invoice	5292		Annual Subscription for booking system	1	667	133.40	800.40	800.40	Approved
Total Scribe					1		133.40	800.40		
SLCC for Local Council Professionals										

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11 Jan 2024	Payable Invoice	QL204739-1		Qualification Fee: David Rush (FILCA - England)	1	120	24.00	144.00	144.00	Paid
Total SLCC for Local Council Professionals					1		24.00	144.00		
Smart Office Solution Ltd										
11 Jan 2024	Payable Invoice	634293		Printer ink do not need to pay this - called and credit given	1	12.9500	2.59	15.54	15.54	Paid
16 Jan 2024	Payable Credit Note	901186		ink credited	-1	12.9500	(2.59)	(15.54)	(15.54)	Paid
26 Jan 2024	Payable Invoice	634930		Service and Rental charge Period - 17/01/2024 to 16/02/2024	1	200	40.00	240.00	240.00	Approved
Total Smart Office Solution Ltd					1		40.00	240.00		
Total Building Care										
17 Jan 2024	Payable Invoice	202403		works at the kings hill centre carried out -LADIES TOILET REPAIRS	1	160	32.00	192.00	192.00	Paid
18 Jan 2024	Payable Invoice	202404		Sports park work -barrel locks to changing rooms	1	958.3300	191.67	1,150.00	1,150.00	Approved
26 Jan 2024	Payable Invoice	202404		works at the kings hill centre carried out -WINDOW LOCK -LADIES TOILET -VALVES IN BOTH TOILETS	1	204	40.80	244.80	244.80	Paid
Total Total Building Care					3		264.47	1,586.80		
Veolia										
31 Jan 2024	Payable Invoice	RTR1311476		Veolia Period- 01/01/2024 To 31/01/2024	1	254.4300	50.89	305.32	305.32	Approved
Total Veolia					1		50.89	305.32		

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Verisure Services										
1 Feb 2024	Payable Invoice	2402C072703		February 2024 charge for alarm system	1	59.6800	11.94	71.62	71.62	Paid
Total Verisure Services					1		11.94	71.62		
Viking DD										
6 Feb 2024	Payable Invoice	3738351		Viking - 8016662 Office equipment Approved by Karen Bell	1	128.3700	25.67	154.04	172.04	Approved
6 Feb 2024	Payable Invoice	3738351		Non VAT charge	1	18	-	18.00	172.04	Approved
Total Viking DD					2		25.67	172.04		
Xero (UK) Ltd										
18 Jan 2024	Payable Invoice	1751790506467173		*** Charges receiving no discount ***	-	-	-	-	57.60	Paid
18 Jan 2024	Payable Invoice	1751790506467173		Kings Hill Parish Council (KHPC). 1 Additional Employee Charges, 18 Dec 2023 to 17 Jan 2024.	1	1	0.20	1.20	57.60	Paid
18 Jan 2024	Payable Invoice	1751790506467173		*** Charges receiving subscriber discounts ***	-	-	-	-	57.60	Paid
18 Jan 2024	Payable Invoice	1751790506467173		Kings Hill Parish Council (KHPC). Monthly Subscription, Premium + Payroll, 18 Jan 2024 to 17 Feb 2024	1	47	9.40	56.40	57.60	Paid
Total Xero (UK) Ltd					2		9.60	57.60		
Total					41		1,604.03	11,900.29		