

MINUTES OF A FULL MEETING OF KINGS HILL PARISH COUNCIL HELD ON THURSDAY 21 MARCH 2024 AT 7.30 P.M. IN THE KINGS HILL COMMUNITY CENTRE

PRESENT: Cllrs. Colman, Hartman, Kirk, MacKay, Mclymont Petty (Chairman), Sherlaw & Vincent

ALSO PRESENT K. Bell (Clerk to the Council) & N. Cooper (Assistant Clerk)

APOLOGIES: Cllrs. Barker & Rush, County. Cllr. S. Hudon & Ms Edmonds (Community Warden Team Leader)

Cllr Petty opened the meeting and welcomed all present.

FC 249 **Apologies for Absence:** It was proposed, seconded and:
RESOLVED: That the apologies received from Cllrs Barker (Prior Commitment) & Rush (Prior Commitment) be approved.
Unanimous

FC 250 **Declarations of interest and/or lobbying and intention to record:** There were none.
Noted

FC 251 **Chairman's Announcements.** Cllr Petty drew attention to the following:
SLCC: The officers had been asked to submit two articles for the May issue of The Clerk Magazine.
Noted

Citizens Advice Bureau: The Community Centre had been selected as a venue for a kiosk which had been installed and would be available for public use from 01 April 2024.
Noted

Barclays Chairman Visit: On 07 March 2024, he and the Clerk met the Chairman of Barclays Bank who visited Kings Hill and the Barclays Hub at the Community Centre.
Noted

Annual Parish Meeting: The Annual Parish Meeting would be held on 11 April 2024; Arrangements were all in hand. Proceedings would begin at 6.30 p.m.; refreshments would be available and the APM would commence at 7.30 p.m.
Noted

Community Warden Service: Following cuts to the KCC Service, Headcorn PC had appointed a Community Liaison Officer. The Clerk had contacted Headcorn PC for information on their model.
Noted

Refer Kent: KHPC had been accepted to join the online directory of groups and services aimed at strengthening referrals across Kent for adults and families.
Noted

FC 252 **Questions from Members of the Public**
Questions: No members of the public present
Correspondence: A resident would like to organise Padel Tennis within Kings Hill, referred to TMA to investigate for the KHSP.
Noted

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Chairman: **Date:** 18 April 2024

- FC 253 Reports from County Cllr. Borough Cllrs., Police representatives & Community Warden if present: No reports **Noted**
- FC 254 Minutes
- FC 254.1 **Minutes from the Meeting held on 15 February 2024:** It was proposed, seconded and:
RESOLVED: That the minutes be approved as a true record of the proceedings. **Unanimous**
- FC 254.2 **Matters Arising from the minutes not otherwise on the agenda.**
- FC 240.4 **Funding Request - Kings Hill Youth:** At the February meeting KHPC had approved a grant of £550, the funding request was subsequently reduced at the applicant's request to £495. **Noted**
- Sports Park - Repair to Collapsed Drainage System:** The repairs had been completed. **Noted**
- FC 255 **Matters Requiring Decisions**
- FC 255.1 **Sports Park**
- FC 255.1.1 **Pitch 6:** Following a discussion, it was proposed, seconded and:
RESOLVED: That KHPC would proceed with the remedial works and accept the lower of the quotations received. **Unanimous**
- It was further.
RESOLVED: That the contribution offered by TMA would be accepted. **Unanimous**
- FC 255.1.2 **LED Lighting Audit:** TMA had been asked to proceed with an LED lighting audit and to feedback on the results to the council. **Noted**
- FC 255.1.3 **Equipment Requests**
- FC 255.1.3.1 **Emergency Lighting Works:** Following a discussion, it was proposed, seconded and:
RESOLVED: That the quotation provided by TMA be approved. **Unanimous**
- FC 255.1.3.2 **Floor Scrubber Dryer** Following a discussion, it was proposed, seconded and:
RESOLVED: That the lower of the 3 quotations provided by TMA be approved. **Unanimous**

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Chairman:

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FC 255.2

Community Centre

FC 255.2.1

Mary Ellis Bar: Cllr. Petty presented the Outline Business Case which had been prepared by the Clerk which was noted. Following a discussion, it was proposed, seconded and:

RESOLVED: That an operating model for the proposed new bar would be prepared for consideration at a future meeting.

Unanimous

FC 255.2.22

Solar Panels: Cllr Hartman presented the Visual Impact Statement which was noted. He then reported that the technical and structural survey was in progress and that he and the Clerk would be submitting a funding application to the West Kent Rural Grant Scheme.

Noted

FC 255.2

Community Centre Flooring: Following a discussion, it was proposed, seconded and:

RESOLVED: That a budget of up to £3,200 be approved in respect of new flooring for the Gibson and Braham Suites.

Unanimous

FC 256

Financial Matters

FC 256.1

Bank Statements & Reconciliations at 29 February 2024: The bank statements and reconciliations were received and noted. The bank balance at 29 February 2024 was as follows.

Unity Trust Current	£78,552.43
Unity Trust Reserves	£82,487.73*
CCLA Investment	£601,217.08*
Total	£760,257.24

Attention was drawn to the following:

* **PWLB Loans:** Following a discussion, it was proposed, seconded and:

RESOLVED: That in line with the 2024-2025 approved budget it was agreed that the smaller loan and 50% of the balance outstanding on the larger loan would be repaid before 31 March 2024 and ratified at the next meeting.

Unanimous

FC 256.2 Financial Transactions

FC 256.2.1

Payments for Approval: The payments for the period up to 13 March 2024 as per the listings copied to members were approved. The redacted listings would be appended to the minutes and added to the website.

Unanimous

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FC 256.2.2 Receipts: The receipts for the period up to 13 March 2024 as per the listings copied to members were noted. The redacted listings would be added to the website. **Noted**

FC 256.3 Budgetary Control Report at 29 February 2024
Noted

FC 257 Matters for Report

FC 257.1 Finance Committee: The draft minutes from the meeting held on 14 March 2024 were noted. It was further noted that the committee had approved its TORs which were to be adopted at the next meeting of the full council. **Noted**

FC 257.2 80th Anniversary of DD commemorations: Attention was drawn to the following: **Noted**

06.06.24

- Reading of proclamation at 8.00 a.m.
- Reading of International Tribute at 9.15 p.m. with Lighting of the Lamps of Peace and laying of a wreath
- St Gabriels was intending to coordinate with KHPC to hold a short service of Remembrance, at 8.45 p.m.

08.06.24

- Cllr. Petty and the officers had met with Brian Laker who would be bringing in 15 military vehicles to Kings Hill. Mr Laker had confirmed the attendance of SSAFA and the RBL.
- The Mayor of TMBC had been invited to attend.
- A live band had been booked to play 1940s music.
- The ice cream van had been booked and we had almost secured a food vendor.
- The Rotary Club would be supplying beers, wine, and soft drinks.
- Spitfire Flypast: The officers were looking into booking a half-hour Spitfire Following a discussion, it was proposed, seconded and:

RESOLVED: That funding of up to £2,500 be agreed in principle for a spitfire flypast. It was hoped that neighbouring parishes might be interested in sharing the costs.

Unanimous

FC 257.3 TMA: Cllr Petty reported on a recent meeting between the KHPC representatives and TMA which had been attended by himself, Cllr. Hartman and the Clerk. **Noted**
It was agreed that the TMA would be invited to the next meeting of the Parish Council. **Unanimous**

FC 258 Administration

FC 258.1 Committees

FC 258.1 Committee Meeting Dates and Times:
Confirmed as follows **Noted**

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Chairman:

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200

- Planning & Transport – 04 April 2024 at 6 pm
- Climate Change and Environment – 04 April 2024 immediately following the meeting of the P & T Committee.
- Finance Committee – 15 May 2024 at 6 pm

FC 258.2 Councillor Vacancies: The council agreed that its position had remained unchanged and that this matter would be reviewed on an ongoing basis. **Unanimous**

FC 259 Matters for the Next Agenda: No additional items **Noted**

FC 260 Date and time of Next Meetings: Confirmed as 18 April 2024 at 7.30 p.m.

Matters for Consideration in Private

Per the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) the following items were considered in private. **Agreed**

FC 261 Staffing Matters: Updates received **Noted**

FC 262 Legal Matters - Litigation: Updates received and noted actions agreed. **Unanimous**

FC 263 Pre-School-Lease Renewal: Update received **Noted**

FC 264 Sports Park
FC 264.1 Review of Administration: Item requested by Cllr. Rush deferred. **Unanimous**

FC 264.2 Re-signing of Underlease: Actions Agreed **Unanimous**

There being no additional business, the meeting concluded at 21.17 hours.

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Chairman: **Date: 18 April 2024**