

KINGS HILL PARISH COUNCIL

Kings Hill Community Centre, 70 Gibson Drive, Kings Hill, Kent ME19 4LG
Tel: 01732 870382, Email: clerk@kingshillparish.gov.uk, web: www.kingshillparish.gov.uk

SUMMONS

TO: All members of the Parish Council

In accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend a meeting of Kings Hill Parish Council on Thursday 20 June 2024 at 7.30 p.m. The meeting will be held in the Kings Hill Community Centre, 70 Gibson Drive, Kings Hill, ME19 4LG

Karen Bell

Clerk to the Council

13 June 2024

NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public.

Public Participation: A period of time has been set aside during which the Parish Council invites Questions from Parishioners present (15 minutes is allowed for this part of the meeting, the minute book is closed for this part of the meeting)

RECORDING (AUDIO AND / OR VIDEO OF COUNCIL MEETINGS AND THE USE OF SOCIAL MEDIA): Members of the public attending this meeting are advised that it may be filmed and recorded. Members of the public are allowed to record the Parish Councillors and Officers from the front of the public seating area only providing it does not disrupt the meeting. Any items in the exempt part of the agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until the member of the public has finished speaking. The use of social media is permitted.

MOBILE PHONES: Members of the public are reminded that the use of mobile phones (other than silent) is prohibited at Parish Council and Committee meetings.

AGENDA

FC 022 Apologies for Absence and absentees: To receive and approve any apologies.

FC 023 Declaration of Interests and/or lobbying and intention to record

- Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the agenda. The clerk cannot advise members on this, and members are personally responsible for declaring an interest.
- Councillors are also responsible for ensuring that their Registers of Interests are up to date (within 28 days of any changes).
- Members are requested to disclose any lobbying they may have received for items on the agenda.
- Reminder to disclose an intention to record, please note that recordings are not allowed during the consideration of confidential items of business.

FC 024 Public Forum: To adjourn to enable members of the public to address the meeting

FC 024.1 To receive correspondence from residents.
FC 024.2 To take questions from residents.

FC 025 **Reports from County Councillor, Borough Councillors, Police representatives & Community Warden if present**

FC 026 **Minutes**

FC 026.1 To confirm the accuracy of the minutes from the Annual Meeting of the Parish Council held on 30 May 2024 (Attached)

FC 026.2 To receive an update on any matters arising not included elsewhere on the agenda.

FC 028 **Matters Requiring Decisions**

FC 027.1 **Sports Park**

FC 027.1.1 Temporary Water Solution for the Pitches: To receive information and consider KHPC actions

FC 027.1.2 Capital Renewals Request: To consider request from TMA for purchase of glasswasher and roller shutter replacement (To follow)

FC 027.2 **Community Centre**

FC 027.2.1 New Bar: To receive any new information and consider KHPC actions (Attached & to follow)

FC 027.2.2 Solar Panels: To receive any new information and consider KHPC actions.

FC 027.3 **VE Day 80th Commemorations (08 May 2025):** To consider KHPC involvement

FC 028 **Financial Matters**

FC 028.1 Bank Statements & Reconciliations at 31 May 2024: To note (Previously circulated)

FC 028.2 Financial Transactions

FC 028.1 Payments for Approval (Previously circulated)

FC 028.2 Receipts for Noting (Previously circulated)

FC 028.3 Budgetary Control at 31 May 2024: To note (Previously circulated)

FC 028.4 End of Summer Party: To receive information and to agree revised budget

FC 029 **Matters for Report – To receive information reports from Committees, Working Groups and representatives:** To include

FC 029.1 Planning & Transport Committee: Draft minutes from the meeting held on 06 June 2024 (Attached)

FC 029.2 Climate Change & Environment: Draft minutes from the meeting held on 06 June 2024 (To follow)

FC 029.3 80th Anniversary of DD Commemorations: To receive an event report

FC 029.4 Members who attended any meeting on behalf of KHPC will be invited to give a brief report.

FC 030 **Administration**

FC 030.1 Councillor Vacancies: To review

FC 030.2 Review of Terms of Reference for Committees and Working Groups and Scheme of Delegation (To follow)

FC 031 **Matters for the Next Agenda**

FC 032 **Date and Time of Next Meeting:** To confirm as 18 July 2024

FC 033 **Consideration in Private:** Exclusion of Press and Public: There are only a few reasons why, legally, the public and press can be excluded from a meeting. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies." It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases, or purchases of assets, for matters relating to staffing covered by the Data Protection Act and to consider complaints against the council or a code of conduct complaint. To receive and consider information in respect of the following:

- FC 033.1 Staffing Matters
- FC 033.2 Legal Matters
- FC 033.3 Lease Renewal Update

If you would like further information on any of the agenda items, please contact Karen Bell Clerk to the Council by telephoning 01732 870382 or emailing clerk@kingshillparish.gov.uk