

MINUTES OF A FULL MEETING OF KINGS HILL PARISH COUNCIL HELD ON THURSDAY 20 JUNE 2024 AT 7.30 P.M. IN THE KINGS HILL COMMUNITY CENTRE

PRESENT: Cllrs. Barker, Colman, Kirk, MacKay Mclymont Petty (Chairman), Rush, Sherlaw & Vincent

ALSO, PRESENT K. Bell (Clerk to the Council), H. Usher (KHPC Officer) & N. Cooper (KHPC Officer)

APOLOGIES: Cllr. Hartman

Cllr Petty opened the meeting and welcomed all present.

FC 022 Apologies for Absence: It was proposed, seconded and:
RESOLVED: That the apologies received from Cllr. Hartman (Prior Commitment) be approved. **Unanimous**

FC 023 Declarations of interest and/or lobbying and intention to record: Cllr. Rush stated he intended to record proceedings. **Noted**

FC 024 Questions from Members of the Public
Questions: No members of the public present. **Noted**
Correspondence: No correspondence reported **Noted**

FC 025 Reports from County Cllr. Borough Cllrs., Police representatives & Community Warden: There were no reports **Noted**

FC 026 Minutes
FC 026.1 Minutes from the Meeting of the Annual Meeting of the Council held on 30 May 2024. Deferred to the next meeting.

FC 026.2 Matters Arising from the minutes not otherwise on the agenda.

FC 007.2 Community Centre Flooring: An additional quotation had been received which was lower than the pre-approved funds thus enabling the project to proceed. **Noted**

FC 010 Annual Review of Financial Regulations
Clerks Note: The 2024 update was in progress and would be considered by the Finance Committee prior to coming to full council. **Noted**

FC 027 Matters Requiring Decisions

FC 027.1 Sports Park

FC 027.1.1 Temporary Water Solution for the Pitch 6: following a discussion, it was proposed, seconded and:

RESOLVED: That a maximum budget of £2K would be made available for a temporary irrigation of Pitch 6 until 18.07.24 when the matter would be reviewed. **Unanimous**

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Chairman:

Date: 18 July 2024

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It was further

RESOLVED: £3k - £4K in total would be made available for the temporary irrigation of Pitch 6 until autumn 2024. **Unanimous**

Cllr Petty reported that the irrigation specialist had advised that a HGA (Hydrographical Analysis) for a borehole was needed before doing any work for which they required £1,200 plus VAT upfront they would then start straight away with an expected turnaround of approx. 3 weeks. Subject to the councils' instructions, the irrigation company could finalise the drilling schedule, issue a quote and progress within two weeks from the go-ahead. Following a discussion, it was proposed, seconded and:

RESOLVED: To progress with the HGA
By Majority (Cllr. Rush abstained)

FC 027.1.2 Capital Renewals Requests

Glasswash: Following a discussion, it was proposed, seconded and:

RESOLVED: That the middle quotation would be accepted at the cost of £1,784 for the purchase of a new Glasswash and the lower quotation would be accepted at the cost of £1,725 for the replacement roller shutter. **Unanimous**

FC 027.2 Community Centre

FC 027.2.1 New Bar: Cllr Petty reported that at the next meeting he would present to members a breakdown of the anticipated expenditure for the new bar. He further reported that the Mayor of TMBC was keen to hold his Charity Summer Ball in the Mary Ellis Hall. **Noted**

FC 027.2.2 Solar Panels: The information copied to members by Cllr. Hartman was received and noted. It was further noted that new visuals were being obtained as the roof on the Youth Centre side of the building was not strong enough to support solar panels. Following a discussion, it was proposed, seconded and

RESOLVED: That following receipt of the new visuals that they be submitted to Prologis for approval, following which the council would be in a position to proceed.
By Majority (Cllrs. Rush & Barker abstained).

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FC 027.3 VE Day 80th Commemorations (08 May 2025): following a discussion, it was proposed, seconded and:

RESOLVED: That KHPC would participate in the national commemorations on 08 May 2025 and hold an event similar to the DD 80th Anniversary Commemorations held on 08 June 2024.

Unanimous

FC 028

Financial Matters

FC 028.1 Bank Statements & Reconciliations at 31 May 2024: The bank and reconciliation statements were received and noted. It was further noted that the bank balance at 30 April 2024 was as follows.

Unity Trust Current £104,007.83

Unity Trust Reserves £101,260.85

CCLA Investment £611,729.52

Total £816,998.20

Cllr Barker reported that the Cambridge Building Society Council Saver Account had opened again to new applications. The Clerk would obtain account information for consideration by the Finance Committee

Noted

FC 028.2 Financial Transactions

FC 028.2.1 Payments for Approval: It was proposed, seconded and:

RESOLVED: That the payments for the period up to 21 May 2024 as per the listings copied to members be approved.

By Majority (Cllrs Barker & Rush abstained)

FC 028.2.2 Receipts: The receipts for the period up to 21 May 2024 as per the listings copied to members were noted. **Noted**

FC 028.3 Budgetary Control at 31 May 2024 Noted

FC 028.4 End of Summer Party: Following a discussion, it was proposed, seconded and:

RESOLVED: That the budget available for the End of Summer Party would be increased to £12,045 with a £3K contingency.

By Majority (Cllr Rush abstained)

Cllr Barker informed members that 2024 was the 25th Birthday of KHPC. It was agreed that the event would celebrate this milestone in KHPC's history.

Noted

FC 029 Matters for Report

FC 029.1 Planning & Transport Committee: Draft minutes from the meeting held on 06 June 2024 (Previously circulated)

Noted

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- FC 029.2** **Climate Change & Environment:** Draft minutes from the meeting held on 06 June 2024 (Attached) **Noted**
- FC 029.3** **80th Anniversary of DD Commemorations:** The councils' grateful thanks were extended to the office team for their organisation of the magnificent DD 80th Anniversary Commemorative events held on 06 June 2024 and 08 June 2024 which were outstanding. **Noted**
- FC 029.4** **Members who attended any meeting on behalf of KHPC were invited to give a brief report.**
Cllr. Barker reported that she had attended a Blaise Farm Liaison Meeting which she had found interesting and useful. It was noted that the minutes from the meeting had been published (available from the Clerk). **Noted**
- FC 030** **Administration**
- FC 030.1** **Councillor Vacancies:** The council agreed that its position remained unchanged and that this matter would continue to be reviewed on an ongoing basis. **Unanimous**
- FC 030.2** **Review of Terms of Reference for Committees and Working Groups and Scheme of Delegation:** This item was deferred to the next meeting by which time all the committees would have reviewed their terms of reference **Noted**
- FC 031** **Matters for the Next Agenda**
- FC 031.1** **Community Assets:** Item requested by Cllr. Barker
- FC 031.2** **Air Conditioning:** Item requested by Cllr. MacKay. The Clerk reported that visuals had been passed to KHEM for approval.
- FC 031.3** **Mobile Phone Mast Update:** Item requested by Cllr. Vincent. The Clerk reported that this item would be placed on the agenda for the next meeting of the Planning & Transport Committee. **Noted**
- FC 032** **Date and Time of Next Meeting: Confirmed as 18 July 2024**
- FC 033** **Matters for Consideration in Private**
Per the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) the following items were considered in private.
- FC 033.1** **Staffing Matters:** Information received **Noted**
- FC 033.2** **Legal Matters:** Updates provided **Noted**
- FC 033.3** **Lease Renewals:** The councils agreed actions had been progressed **Noted**

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