

KINGS HILL PARISH COUNCIL

Kings Hill Community Centre, 70 Gibson Drive, Kings Hill, Kent ME19 4LG
Tel: 01732 870382, Email: clerk@kingshillparish.gov.uk, web: www.kingshillparish.gov.uk

SUMMONS

TO: All members of the Parish Council

In accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend a Meeting of Kings Hill Parish Council on Thursday 17 October 2024 at 7.30 p.m. The meeting will be held in the Kings Hill Community Centre, 70 Gibson Drive, Kings Hill, ME19 4LG

Karen Bell
Clerk to the Council
10 October 2024

NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public.

Public Participation: A period of time has been set aside during which the Parish Council invites Questions from Parishioners present (15 minutes is allowed for this part of the meeting, the minute book is closed for this part of the meeting)

RECORDING (AUDIO AND / OR VIDEO OF COUNCIL MEETINGS AND THE USE OF SOCIAL MEDIA): Members of the public attending this meeting are advised that it may be filmed and recorded. Members of the public are allowed to record the Parish Councillors and Officers from the front of the public seating area only providing it does not disrupt the meeting. Any items in the exempt part of the agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until the member of the public has finished speaking. The use of social media is permitted.

MOBILE PHONES: Members of the public are reminded that the use of mobile phones (other than silent) is prohibited at Parish Council and Committee meetings.

AGENDA

- FC 066 **Apologies for Absence and absentees**
- FC 067 **Declaration of Interests and/or lobbying and intention to record.**
- FC 068 **Chairman / Deputy Chairman / Clerks Report**
- FC 069 **Public Forum**
- FC 070 **Reports from County Councillor, Borough Councillors, Police representatives & Community Warden if present**
- FC 071 **Minutes**
FC 071.1 To confirm the accuracy of the minutes from the Meetings held on 19 September 2024 (Attached)
FC 071.2 Matters Arising from the minutes not otherwise on the agenda.
- FC 072 **Matters Requiring Decisions**
FC 072.1 **Sports Park:** To receive any new information and consider KHPC actions in respect of the following:

- FC 072.1.1 Irrigation
- FC 072.1.2 Padel Tennis
- FC 072.1.3 Clubs displaced from K Sports
- FC 072.1.4 TMA Report and 2024-2025 Quarter 2 Financial Statements (Attached)

FC 073.2 Community Centre: To receive any new information and consider KHPC actions in respect of the following

- FC 073.2.1 Solar Panels
- FC 073.2.2 Air Conditioning for Offices
- FC 073.2.3 New Tables
- FC 073.2.4 CCTV Upgrade
- FC 073.2.5 New Bar

FC 073.3 Planning Application 24/01368/PA: To ratify / confirm the Parish Councils' representations as per the Planning & Transport Committee (Attached)

FC 074 Financial Matters

- FC 074.1 Conclusion of 2023/2024 External Audit: To receive information (Previously circulated)
- FC 074.2 2024-2025 Interim Internal Audit: To receive information (To follow)
- FC 074.3 Bank Statements & Reconciliations at 30 September 2024 (Attached)
- FC 074.4 Financial Transactions (Attached)
 - FC 074.4.1 Payments for Approval
 - FC 074.4.2 Receipts for Noting
- FC 074.5 Budgetary Control at 30 September 2024: To note (Attached)
- FC 074.6 2025-2026 Budget: To receive information and to consider budgetary provisions

FC 075 Matters for Report – To receive information reports from Committees, Working Groups and representatives: To include

- FC 075.1 Planning & Transport Committee (Attached)
- FC 075.2 Climate Change & Environment Committee
- FC 075.3 Finance Committee
- FC 075.4 Sports Park Committee
- FC 075.5 KALC T & M Area Committee
- FC 075.6 Members who attended any meeting on behalf of KHPC will be invited to give a brief report

FC 076 Administration

- FC 076.1 Councillor Vacancies: To review
- FC 076.2 Financial Regulations: To consider the recommendation from the Finance Committee (Previously circulated)

FC 077 Matters for the Next Agenda

FC 078 Date and Time of Next Meeting: To confirm as 21 November 2024

FC 079 Consideration in Private: Exclusion of Press and Public: There are only a few reasons why, legally, the public and press can be excluded from a meeting. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the

public interest because of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies." It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases, or purchases of assets, for matters relating to staffing covered by the Data Protection Act and to consider complaints against the council or a code of conduct complaint. To receive and consider information in respect of the following:

- FC 079.1 Staffing Matters
- FC 079.2 Legal Matters
- FC 079.3 Lease Renewal Update

If you would like further information on any of the agenda items, please contact Karen Bell Clerk to the Council by telephoning 01732 870382 or emailing clerk@kingshillparish.gov.uk