

# KINGS HILL PARISH COUNCIL

Kings Hill Community Centre, 70 Gibson Drive, Kings Hill, Kent ME19 4LG  
Tel: 01732 870382, Email: [clerk@kingshillparish.gov.uk](mailto:clerk@kingshillparish.gov.uk), web: [www.kingshillparish.gov.uk](http://www.kingshillparish.gov.uk)

## **TO: All members of the Parish Council**

In accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend a Meeting of Kings Hill Parish Council on Thursday 16 January 2025 at 7.30 p.m. The meeting will be held in the Kings Hill Community Centre, 70 Gibson Drive, Kings Hill, ME19 4LG

*Karen Bell*

Karen Bell  
Clerk to the Council  
09 January 2025

## **NOTICE OF MEETING**

**Public Notice of the meeting has been given in accordance with schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public.**

**Public Participation:** A period of time has been set aside during which the Parish Council invites Questions from Parishioners present (15 minutes is allowed for this part of the meeting, the minute book is closed for this part of the meeting)

**RECORDING (AUDIO AND / OR VIDEO OF COUNCIL MEETINGS AND THE USE OF SOCIAL MEDIA):** Members of the public attending this meeting are advised that it may be filmed and recorded. Members of the public are allowed to record the Parish Councillors and Officers from the front of the public seating area only providing it does not disrupt the meeting. Any items in the exempt part of the agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until the member of the public has finished speaking. The use of social media is permitted.

**MOBILE PHONES:** Members of the public are reminded that the use of mobile phones (other than silent) is prohibited at Parish Council and Committee meetings.

## **AGENDA**

- |               |  |
|---------------|--|
| <b>FC 108</b> | <b>Apologies for Absence and absentees</b>   |
| <b>FC 109</b> | <b>Declaration of Interests and/or lobbying and intention to record.</b>                           |
| <b>FC 110</b> | <b>Chairman / Deputy Chairman / Clerks Report</b>  |
| <b>FC 111</b> | <b>Public Forum</b>  |
| <b>FC 112</b> | <b>Reports from County Councillor, Borough Councillors &amp; Police representatives if present</b> |
| <b>FC 113</b> | <b>Minutes</b>   |
| FC 113.1      | To confirm the accuracy of the minutes from the Meeting held on 10 December 2024 (Attached)        |
| FC 113.2      | Matters Arising <u>from the minutes</u> not otherwise on the agenda.                               |

- FC 114 Sports Park**
- FC 114.1 Financial Reports from TMA (Attached)
- FC 114.2 Padel Tennis: To consider the recommendation from the Sports Park Committee for KHPC to progress with the installation of 2 Padel Courts subject to necessary permissions being obtained.
- FC 115 Matters for Decision**
- FC 115.1 Community Centre Upgrades: To receive information and consider KHPC actions
- FC 115.1.1 New Bar (Previously circulated and) (Attached)
- FC 115.1.2 Other upgrades (External Doors, kitchen & office storage)
- FC 115.2 2025 KALC Community Awards: To consider KHPC nomination (Previously Circulated)
- FC 115.3 Government Consultation - Strengthening The Standards and Conduct Framework for Local Authorities in England (Previously Circulated: To consider KHPC's response)
- FC 115.4 Clearheart Lane Planning Decision: To consider raising a request for a Judicial Review (Item requested by Cllr. Rush): Information previously circulated
- FC 116 Financial Matters**
- FC 116.1 2023/2024 External Audit Fee: To receive information
- FC 116.2 Bank Statements & Reconciliations at 31 December 2024 (Attached)
- FC 116.3 Financial Transactions
- FC 116.3.1 Payments for Approval (Attached)
- FC 116.3.2 Receipts for Noting (Attached)
- FC 116.4 Budgetary Control at 31 December 2024: To note (Attached)
- FC 116.5 2024/2025 Quarter 3 VAT Statement: To Note (Attached)
- FC 116.6 TMBC's Anti-Social Behaviour Team: To consider a request for a financial contribution towards continuation of service (Previously Circulated).
- FC 117 Matters for Report / Noting: To receive information reports from Committees, Working Groups and representatives: To include**
- FC 117.1 Planning & Transport Committee (To Follow)
- FC 117.2 Climate Change & Environment Committee (To Follow)
- FC 117.3 Finance Committee
- FC 117.4 Sports Park Committee (Attached)
- FC 117.5 2024 Christmas Light Competition Results (Previously Circulated)
- FC 117.6 English Devolution White Paper (Previously Circulated)
- FC 117.7 NALC Backs the Governments' Remote Meetings Proposals (Previously Circulated)
- FC 117.8 The Revised National Planning Policy Framework (Previously Circulated)
- FC 117.9 The Joint Panel on Accountability and Governance (JPAG) Annual Review of Proper Practices for Small Authorities (Previously Circulated)
- FC 117.10 Members who attended any meeting on behalf of KHPC will be invited to give a brief report

**FC 118****Administration**

FC 118.1 Councillor Vacancies: To review

FC 118.2 Finance Committee: To consider the appointment of a new member/substitute to the Committee

FC 118.3 2025 Annual Meeting of the Parish: To confirm as Friday 28.03.25 or Tuesday 08.04.25

**FC 119****Matters for the Next Agenda****FC 120**

**Date and Time of Next Meeting:** To confirm as 20 February 2025

**FC 121**

**Consideration in Private:** Exclusion of Press and Public: There are only a few reasons why, legally, the public and press can be excluded from a meeting. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies." It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases, or purchases of assets, for matters relating to staffing covered by the Data Protection Act and to consider complaints against the council or a code of conduct complaint.

FC 121.1 Staffing Matters

FC 121.2 Legal Matters