

**MINUTES OF A FULL MEETING OF KINGS HILL PARISH COUNCIL HELD ON TUESDAY
10 DECEMBER 2024 AT 7.30 P.M. IN THE KINGS HILL COMMUNITY CENTRE**

PRESENT: Cllrs. Barker, Colman, Hartman, Kirk, MacKay, Mclymont, Petty
(Chairman) Rush, Sherlaw & Vincent

ALSO, PRESENT K. Bell (Clerk to the Council) & N. Cooper (Assistant Clerk)

ABSENTEE: Cllr. Vincent

Cllr Petty opened the meeting and welcomed all present.

FC 094 Apologies for Absence: There were none

FC 095 Declarations of interest and/or lobbying and intention to record
Cllr. Rush stated he intended to record proceedings **Noted**

FC 096 Chairman / Deputy Chairman / Clerk Reports: None **Noted**

FC 097 Public Forum: No members of the public present. **Noted**
It was reported that an erroneous FOI request had been received and that the
Clerk had issued a refusal notice. **Noted**

**FC 098 Reports from County Councillor, Borough Councillors & Police
representatives:** No reports received. **Noted**

Cllr Barker stated that it was a shame that the Borough Councillors did not
attend meetings. Councillors were however grateful that County Councillor
Hudson did attend meetings on a regular basis, **Noted**

FC 099 Minutes

FC 099.1 Minutes from the Meeting held on 21 November 2024: It was
proposed, seconded and:

RESOLVED: That subject to a minor amendment the minutes
were approved and signed by the Chairman as a
correct record of the proceedings.

Unanimous

Cllr. Rush requested minutes from private items provide more
narrative. **Noted**

**FC 099.2 Matters Arising from the minutes not otherwise on the
agenda.** There were none **Noted**

FC 100 Sports Park: Receipt of information and consideration of KHPC actions:
Attention was drawn to the following:

- The 2025-2026 Budget papers from TMA which had been
copied to members **Noted**

- Cllrs. Petty and Hartman provided an overview of the current
management regime and their meeting with TMA which took
place on 05.12.24. **Noted**

- Review of Lease between TMA and the KHPC. **Noted**

Following a discussion, it was proposed, seconded and:

RESOLVED: That KHPC would contribute towards Head
Office costs in 2025-2026. **By Majority**

**These minutes are not a verbatim record of the meeting, but a summary of discussion
and decisions made at the meeting**

Chairman: **Date:** 16 January 2025

It was further:

RESOLVED: That the Sports Park committee would review the lease arrangement before 30.06.25 with any recommendations being brought to full council for consideration. **By Majority**

FC 101

Matters for Decision

FC 101.1

Community Centre Bar: Cllr. Petty reported that whilst 3 x quotations had been received, one was in the process of being verified and suggested that the item be deferred to the next meeting. **Noted**

Cllr. Petty asked the Clerk to recirculate to members the business plans for the new bar so that members could reappraise themselves of their contents. **Noted**

FC 101.2

2025 KALC Community Awards: Following a discussion, it was proposed, seconded and:

RESOLVED: That KHPC would adopt the scheme and advise KALC of its 2025 nomination in due course.

Unanimous

FC 101.3

New Parish Council Logo: The Events and Communications Working Group had met to discuss the new logo when there had been an exchange of ideas which the office would develop. It was noted that KHPC had included budgetary provisions in the 2024-2025 budget for a new logo. **Noted**

FC 102

Financial Matters

FC 102.1

Bank Statements & Reconciliations at 30 November 2024:

The bank statements and reconciliation statements were received and noted. It was further noted that the bank balances were as follows:

UT Current	£77,779.12
UT Reserves	£215,775.84*
CCLA	£627,605.26
TOTAL	£921,160.22

*It was noted that £100K would be transferred to the CCLA account to maximise income revenue

FC 102.2

Financial Transactions

FC 102.2.1 Payments for Approval: It was proposed, seconded and:

RESOLVED: That the payments for the period up to 02 December 2024 as per the listings copied to members be approved. **By Majority**

FC 102.2.2

Receipts: The receipts for the period up to 02 December 2024 as per the listings copied to members were noted. **Noted**

FC 102.3

Budgetary Control at 30 November 2024: Noted

These minutes are not a verbatim record of the meeting, but a summary of discussion and decisions made at the meeting

Chairman: Date: 16 January 2025

FC 102.4

2025-2026 Budget

Cllr. Hartman reported that the Finance Committee had met on 05.12.24 and had considered the 2025-2026 Budget. He further reported that the Finance Committee had considered two options; one of which was a 0% increase in the 2024-2025 precept which was £525,205 the second being a 5% decrease of the precept which be £500K which was the committees recommendation. Following a discussion it was proposed by Cllr Petty, seconded by Cllr. Hartman and:

RESOLVED: That the Parish Council set its precept for 2025-2026 at £500K as per the following budget breakdown:

Expenditure Budget	£735,130.00
Income	£251,500.00
Reserve Contribution	£16,370.00
Precept Required	£500,000.00

By Majority

It was noted that the 2025-2026 Tax Base was 4,751.81, and that the 2025-2026 Band D equivalent Council Tax charge would be £105.22. (2024-2025 Tax Base was 4,623.08, Band D equivalent Council Tax charge £113.60) a reduction of £8.38 per Band D equivalent council tax-payer). **Noted**

Cllr Rush stated that he was resigning from the Finance Committee with immediate effect. **Noted**

FC 102.5

Christmas Light Competition: Following a discussion it was proposed, seconded and:

RESOLVED: That the competition would be judged by Cllrs. Hartman and Mclymont. **Unanimous**

It was further

RESOLVED: That the competition prize fund would be £1,000 to be donated to the charities chosen by the competition winners. **By Majority**

FC 102.6

Delegated Spending Limits: It was reported that a recommendation arising from the Finance Committee held on 14.11.24 was for the delegated spending limits to be as follows:

Parish Clerk	From £1,000 to £3,000
Finance Officer	Currently £0 to £1,000

Following a discussion, it was proposed, seconded and:

RESOLVED: That the recommendation of the Finance Committee be approved. **By Majority**

Cllr Rush voted against and requested the vote be recorded.

These minutes are not a verbatim record of the meeting, but a summary of discussion and decisions made at the meeting

Chairman: **Date:** 16 January 2025

FC 103 Matters for Report – To receive information reports from Committees, Working Groups and representatives

FC 103.1 Planning & Transport Committee: The draft minutes from the meeting held on 05.12.24 were noted. Cllr. Barker asked for the Committee to discuss bus services. Cllr. Barker was advised that the committee had discussed the bus service at the November meeting of the Committee and that the Clerk would forward information received and considered by the Committee.
Noted

FC 103.2 Climate Change & Environment Committee: Cllr. Colman reported that she had recently attended sustainability training.
Noted

FC 103.3 Finance Committee The draft minutes from the meeting held on 05.12.24 were noted. Cllr. Barker raised a question regarding a Community Liaison Officer (Community Warden) for Kings Hill and was advised that the Finance Committee had asked to liaise with neighbouring parishes to ascertain the potential for partnership working for consideration by the Finance Committee at a future meeting prior to any recommendation coming to the Full Council. **Noted**

FC 103.4 Sports Park Committee The draft minutes from the meeting held on 05.12.24 were noted. Cllr. Hartman highlighted issues which the committee was considering at the present time. No questions were asked of the Committee. **Noted**

FC 103.5 Members who attended any meeting on behalf of KHPC were invited to give a brief report
Cllr MacKay gave an informative presentation on the work of the KHREM which was noted with much interest. **Noted**

FC 103.6 Licence to Alter: Solicitors had been instructed to progress the Licence to Alter in respect of the Solar Panels, Air Conditioning and CCTV upgrade.
Noted

FC 103.7 Community Christmas Day Lunch: CFCI were again hosting their community Christmas Lunch at the Community Centre.
Noted

FC 104 Administration

FC 104.1 Councillor Vacancies: Following a discussion, it was proposed, seconded and:

RESOLVED: That having reviewed the matter again KHPC would not advertise the vacant positions for the time being and that the matter would reviewed again in January 2025. **By Majority**

These minutes are not a verbatim record of the meeting, but a summary of discussion and decisions made at the meeting

Chairman: **Date:** 16 January 2025

