

KINGS HILL PARISH COUNCIL

Kings Hill Community Centre, 70 Gibson Drive, Kings Hill, Kent ME19 4LG
Tel: 01732 870382, Email: clerk@kingshillparish.gov.uk, web: www.kingshillparish.gov.uk

TO: All members of the Parish Council

In accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend a Meeting of Kings Hill Parish Council on Thursday 20 February 2025 at 7.30 p.m. The meeting will be held in the Kings Hill Community Centre, 70 Gibson Drive, Kings Hill, ME19 4LG

Karen Bell

Karen Bell
Clerk to the Council
11 February 2025

NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public.

Public Participation: A period of time has been set aside during which the Parish Council invites Questions from Parishioners present (15 minutes is allowed for this part of the meeting, the minute book is closed for this part of the meeting)

RECORDING (AUDIO AND / OR VIDEO OF COUNCIL MEETINGS AND THE USE OF SOCIAL MEDIA): Members of the public attending this meeting are advised that it may be filmed and recorded. Members of the public are allowed to record the Parish Councillors and Officers from the front of the public seating area only providing it does not disrupt the meeting. Any items in the exempt part of the agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until the member of the public has finished speaking. The use of social media is permitted.

MOBILE PHONES: Members of the public are reminded that the use of mobile phones (other than silent) is prohibited at Parish Council and Committee meetings.

AGENDA

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| FC 129 | Apologies for Absence and absentees |
| FC 130 | Declaration of Interests and/or lobbying and intention to record. |
| FC 131 | Chairman / Deputy Chairman / Clerks Report |
| FC 132 | Public Forum |
| FC 133 | Reports from County Councillor, Borough Councillors & Police representatives if present |
| FC 134 | Minutes |
| FC 134.1 | To confirm the minutes from the Meeting held on 16.01.25
(Attached) |
| FC 134.2 | Matters Arising <u>from the minutes</u> not otherwise on the agenda. |
| FC 135 | Sports Park: Financial Reports from TMA (Previously circulated) |

FC 136**Matters for Decision**

- FC 136.1 Community Centre Upgrades: To receive information and consider KHPC actions
- FC 136.1.1 New Bar (Previously circulated) and (Attached)
- FC 136.1.1.1 To consider the recommendation made by the Finance Committee on 06.02.25
- FC 136.1.1.2 To continue discussions arising at the Finance Committee on 06.02.25
- FC 136.1.1.3 To consider the delegation of the project to the Finance Committee to make recommendations to Full Council
- FC 136.1.2 Boiler Replacement: To consider the quotation received (Attached)
- FC 136.1.3 Other upgrades: To receive information and consider KHPC actions
- FC 136.2 Government Consultation - Strengthening the Standards and Conduct Framework for Local Authorities in England (Previously Circulated): To consider KHPC's response (Attached)
- FC 136.3 Town Council Status (Item requested by Cllr. Vincent) (Attached)
- FC 136.4 TM/21/00881/OA Request for Judicial Review: To receive an update, costing information and to consider KHPC actions

FC 137**Financial Matters**

- FC 137.1 Bank Statements & Reconciliations at 31.01.25 (Attached)
- FC 137.2 Financial Transactions
- FC 137.2.1 Payments for Approval (Attached)
- FC 137.2.2 Receipts for Noting (Attached)
- FC 137.3 Budgetary Control at 31.01.25 (Attached)
- FC 137.4 Repayment of PWLB: To consider the recommendation made by Finance Committee on 06.02.25
- FC 137.5 Community Centre Hire Charges: To consider the recommendation made by the Finance Committee on 06.02.25

FC 138**Matters for Report / Noting: To receive information reports from Committees, Working Groups and representatives**

- FC 138.1 Planning & Transport Committee: Draft minutes from the meeting held on 06 February 2025 (Attached)
- FC 138.2 Finance Committee: Draft minutes from the meeting held on 06 February 2025 (Attached)
- FC 138.3 Sports Park Committee: Draft minutes from the meeting held on 18 February 2025 (To follow)
- FC 138.4 Communications & Events Working Group: To receive a report from the meeting held on 12.02.25 and to discuss issues to be taken forward to Full Council
- FC 138.5 Prologis: Cllrs Petty & Hartman to report on meeting held on 10.02.25
- FC 138.6 English Devolution White Paper: Update for Kent (Previously Circulated)
- FC 138.7 Members who attended any meeting on behalf of KHPC will be invited to give a brief report

FC 139**Administration**

- FC 139.1 Councillor Vacancies: To review
- FC 139.2 2025 Annual Meeting of the Parish
 - FC 139.2.1 To confirm as Tuesday 08.04.25 following meetings of the Planning & Transport and Finance Committees
 - FC 139.2.2 To note the change of meeting date of the Planning & Transport and Finance Committees from 03.04.25 to 08.04.25
- FC 139.3 To consider earlier start time for meetings of the Full Council
- FC 139.4 Policies for Approval
 - FC 139.4.1 Reviewed Allotment Recycle Policy (As per the recommendation of the Climate Change & Environment Committee on 09.01.25)
 - FC 139.4.2 Reviewed Credit Card Policy (As per the recommendation of the Finance Committee on 06.02.25)

FC 140**Matters for the Next Agenda****FC 141**

Date and Time of Next Meeting: To confirm as 20 March 2025

FC 142

Consideration in Private: Exclusion of Press and Public: There are only a few reasons why, legally, the public and press can be excluded from a meeting. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies." It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases, or purchases of assets, for matters relating to staffing covered by the Data Protection Act and to consider complaints against the council or a code of conduct complaint.

- FC 142.1 Staffing Matters
- FC 142.2 Legal Matters