

KINGS HILL PARISH COUNCIL

Kings Hill Community Centre, 70 Gibson Drive, Kings Hill, ME19 4LG

Tel: 01732 870382

Email: clerk@kingshillparish.gov.uk

Dear Members

You are summoned to attend a meeting of the Finance Committee to be held on Wednesday 07 May 2025 immediately following the meeting of the Climate Change and Environment Committee to discuss the business on the agenda below. The Climate Change and Environment Committee will commence at 6:30pm. The meeting will be held at the Kings Hill Community Centre, 70 Gibson Drive, Kings Hill. ME19 4LG.

Yours faithfully

Hannah Usher

Deputy Clerk

02/05/2025

NOTICE OF MEETING: Public Notice of the meeting has been given per Schedule 12, Para 10 (2) of the Local Government Act 1972. The Meeting is open to the press and public.

PUBLIC PARTICIPATION

Members of the public are entitled to attend all meetings of the Parish Council and its committees. There is no public participation at committee meetings unless with the express permission of the Chairman. The council does however allow a period of time for public participation at all full council meetings.

RECORDING (AUDIO AND / OR VIDEO OF COUNCIL MEETINGS AND THE USE OF SOCIAL MEDIA): Members of the public attending this meeting are advised that it may be filmed and recorded. Members of the public are allowed to record the Parish Councillors and Officers from the front of the public seating area only providing it does not disrupt the meeting. Any items in the exempt part of the agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until the member of the public has finished speaking. The use of social media is permitted.

MOBILE PHONES: Members of the public are reminded that the use of mobile phones (other than silent) is prohibited at Parish Council and Committee meetings.

AGENDA

F 101 Apologies for Absence

F 102 To receive declarations of interests and / or lobbying

F 103 To declare an intention to record

F 104 Minutes

F104.1 To approve the minutes from the meeting held on 08 April 2025 (Attached)

F104.2 Matters Arising from the minutes not included elsewhere on the agenda
(Attached)

- F 105 Financial Transactions (10-04-2025 – 30-04-2025):** To review (Attached)
- F 106 Bank Statements and Reconciliations at 30th April 2025:** To note (Attached
& To Follow)
- F 107 Budgetary Control at 30th April 2025:** To note (Attached)
- F 108 2024/2025 VAT Quarter 4:** To consider funding applications and make recommendations to Full Council. (Attached)
- F 109 Grants Applications:** To consider funding applications and make recommendations to Full Council. (Attached)
- F 110 2024/2025 Internal Audit:** To receive and note AGAR and full report. (Attached)
- F 111 2024/2025 AGAR - Section 2 Accounting Statements:** To consider and make recommendations for Full Council. (Attached)
- F 112 2024/2025 Reserves:** To consider and make recommendations for Full Council. (Attached)
- F 113 Review of Financial Policies & Procedures:** To consider and make recommendations to Full Council in respect of the following: (Attached)
- F113.1 Regular Payments and Direct Debits
 - F113.2 Risk Assessment & Risk Management Policy
 - F113.3 Internal Controls
 - F113.4 Investment Policy
 - F113.5 Insurance Arrangements
 - F113.6 Procurement Policy
 - F113.7 Payments & Receipts Policy
 - F113.8 General & Earmarked Reserves Policy
- F 114 Date and time of the next meeting:** 12 June 2025 at 6.00 p.m.

If you would like further information on any of the agenda items, please contact the Deputy Parish Clerk, Hannah Usher by email to deputy.clerk@kingshillparish.gov.uk or telephone 01732 870382.

Committee Members: Cllrs. Hartman (Committee Chairman), Petty, Colman, Mclymont and Kirk (Substitute Cllr Barker)