

# KINGS HILL PARISH COUNCIL

Kings Hill Community Centre, 70 Gibson Drive, Kings Hill, ME19 4LG

Tel: 01732 870382

Email: [clerk@kingshillparish.gov.uk](mailto:clerk@kingshillparish.gov.uk)

Dear Members

You are summoned to attend a meeting of the Finance Committee to be held on Thursday, 12 June 2025 at 6.00 p.m. to discuss the business on the agenda below. The meeting will be held at the Kings Hill Community Centre, 70 Gibson Drive, Kings Hill. ME19 4LG.

Yours faithfully

*Karen Bell*

Parish Clerk  
04 June 2025

**NOTICE OF MEETING:** Public Notice of the meeting has been given per Schedule 12, Para 10 (2) of the Local Government Act 1972. The Meeting is open to the press and public.

## **PUBLIC PARTICIPATION**

Members of the public are entitled to attend all meetings of the Parish Council and its committees. There is no public participation at committee meetings unless with the express permission of the Chairman. The council does however allow a period of time for public participation at all full council meetings.

**RECORDING (AUDIO AND / OR VIDEO OF COUNCIL MEETINGS AND THE USE OF SOCIAL MEDIA):** Members of the public attending this meeting are advised that it may be filmed and recorded. Members of the public are allowed to record the Parish Councillors and Officers from the front of the public seating area only providing it does not disrupt the meeting. Any items in the exempt part of the agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until the member of the public has finished speaking. The use of social media is permitted.

**MOBILE PHONES:** Members of the public are reminded that the use of mobile phones (other than silent) is prohibited at Parish Council and Committee meetings.

## **AGENDA**

**F 001 Election of Committee Chairman for the 2025/2026 Civic Year**

**F 002 Election of Deputy Committee Chairman for the 2025/2026 Civic Year**

**F 003 To receive and approve Apologies for Absence**

**F 004 To receive declarations of interests and / or lobbying**

**F 005 To declare an intention to record**

**F 006 Review of Committee Terms of Reference**

(Attached)

## F 007 Minutes

F 007.1	To approve the minutes from the meeting held on 07 May 2025 (Attached)
F 007.2	Matters Arising from the minutes not included elsewhere on the agenda

**F 008 Financial Transactions:** 01.05.25 – 31.05.25: To review (Attached)  
01.06.25 – 12.06.25: To review (To follow)

**F 009 Bank Statements and Reconciliations at 31 May 2025:** To note (Attached & To follow)

**F 010 Budgetary Control at 31 May 2025:** To note

## F 011 Funding

**F 011.1 Applications:** To consider requests for funding and make recommendations to Full Council. (Attached)

**F 011.2 Potential Funding Opportunities:** To receive information and to consider (Attached)

**F 012 Financial Regulations:** To Review (Attached)

**F 013 Review of Banking Arrangements:** Annual Review

#### F 014 Review of Internal Audit Arrangements: Annual Review

**F 015 Date and time of the next meeting:** To be confirmed

## F 016 Matters for Consideration in Private

**F 016 .1      Staffing Matters:** Requested by Cllr. Colman

**F 016.2 Kent Pension Fund Consultation – Pooling LGPS Town and Parish Council Contributions:** To consider (Attached)

If you would like further information on any of the agenda items, please contact the Parish Clerk, by email to [clerk@kingshillparish.gov.uk](mailto:clerk@kingshillparish.gov.uk) or telephone 01732 870382.

Committee Members: Cllrs. Hartman, Petty, Colman, McIymont and Kirk

Substitute: Cllr Barker