

KINGS HILL PARISH COUNCIL

Kings Hill Community Centre, 70 Gibson Drive, Kings Hill, Kent ME19 4LG
Tel: 01732 870382, Email: clerk@kingshillparish.gov.uk, web: www.kingshillparish.gov.uk

SUMMONS

TO: All members of the Parish Council

In accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend a Meeting of Kings Hill Parish Council on Thursday 31 July 2025 at 7.00 p.m. The meeting will be held in the Kings Hill Community Centre, 70 Gibson Drive, Kings Hill, ME19 4LG

Karen Bell
Clerk to the Council
24 July 2025

NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public.

Public Participation: A period of time has been set aside during which the Parish Council invites Questions from Parishioners present (15 minutes is allowed for this part of the meeting, the minute book is closed for this part of the meeting)

RECORDING (AUDIO AND / OR VIDEO OF COUNCIL MEETINGS AND THE USE OF SOCIAL MEDIA): Members of the public attending this meeting are advised that it may be filmed and recorded. Members of the public are allowed to record the Parish Councillors and Officers from the front of the public seating area only providing it does not disrupt the meeting. Any items in the exempt part of the agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until the member of the public has finished speaking. The use of social media is permitted.

MOBILE PHONES: Members of the public are reminded that the use of mobile phones (other than silent) is prohibited at Parish Council and Committee meetings.

AGENDA

FC 034 Apologies for Absence and absentees

FC 035 Declaration of Interests and/or lobbying and intention to record

- Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the agenda. The clerk cannot advise members on this, and members are personally responsible for declaring an interest.
- Councillors are responsible for ensuring that their Register of Interests is up to date (within 28 days of any changes).
- Members are requested to disclose any lobbying they may have received for items on the agenda.
- Reminder to disclose an intention to record, please note that recordings are not allowed during the consideration of confidential items of business.

FC 036 Public Forum: The minute book will be closed during this part of the meeting.

FC 037 Chairman & Deputy Chairman's Announcements

FC 038	No Confidence Motion: To consider the motion “that this Council expresses that it has no confidence in Councillor Rush due to conduct and behaviour inconsistent with the expectations of public office and the Nolan Principles which has impacted the effective functioning and cohesion of the Council”.
FC 039	Reports from County Councillor, Borough Councillors & Police representatives & Community Warden if present
FC 040	Minutes
FC 040.1	To confirm the accuracy of the minutes from the meeting held on 19 June 2025 (Attached)
FC 040.2	To receive an update on any matters arising not included elsewhere on the agenda.
FC 041	Matters Requiring Decisions
FC 041.1	Sports Park
FC 041.1.1	Financial Report for Noting (Attached)
FC 041.1.2	To consider recommendations from the Sports Park Committee in respect of the following
FC 040.1.2.1	Fire Alarm Sensor Replacement (Attached)
FC 040.1.2.2	Football Foundation Pledge (Attached)
FC 041.2	Community Centre: To consider KHPC actions in respect of the following
FC 041.2.1	Bar: Fitting and Equipping (Attached & to follow)
FC 041.2.2	Cunningham Room: Decoration works (Attached)
FC 041.2.3	Review of Hire Charges: To consider(Attached)
FC 041.2.4	Expansion of Storage Area in the Jim Fry Hall: To consider quotation (Attached)
FC 041.3	Quality Gold Application: Having met the qualifying criteria to consider the approval of the application (Attached)
FC 042	Financial Matters
FC 042.1	2024-2025 Audit Objection: To receive information
FC 042.2	Bank Statements & Reconciliations at 30 June 2025: To note (Attached)
FC 042.3	Payments for Approval (Attached)
FC 042.4	Receipts for Noting (Attached)
FC 042.5	Budgetary Control at 30 June 2025: To note (Attached)
FC 042.6	VAT Statement at 30 June 2025: To Note (Attached)
FC 042.7	Data Protection Review Service: To consider the Parish Councils’ compliance with new AGAR Assertion 10 (applies from the 2025/2026 AGAR) regarding data protection, and whether additional support or services are required (Attached)
FC 042.8	Former Kings Hill Youth Club: To consider disbursement of historic funds (Attached)
FC 042.9	Appointment of Internal Audit Provision for 2025/2026: To consider the recommendation from the Finance Committee (Attached)
FC 042.10	Parish Support – Local Incident: To consider response under the General Power of Competence (Attached)

FC 043 Matters for Report – To receive the following reports from Committees, Working Groups and representatives: To include

- FC 043.1 Committees
 - FC 043.1.1 Sports Park Committee – 24.06.25 & 22.07.25:
Draft Minutes (Attached)
 - FC 043.1.2 Planning & Transport Committee – 03.07.25:
Draft minutes (Attached)
- FC 043.2 KALC EGM – Local Government Reorganisation: Report from
meeting held on 19.06.25
- FC 043.3 KALC – Local Government Reorganisation – Transfer of Assets:
Report from meeting held on 16.07.25
- FC 043.4 Members who attended any meeting on KHPC's behalf to report

FC 044 Administration

- FC 044.1 Councillor Vacancies: To review
- FC 044.2 Civility & Respect Reminder: To note (Attached)
- FC 044.3 TMBC ASB Service Level Agreement: To consider (Attached)
- FC 044.4 Biodiversity Policy: To approve (Attached)
- FC 044.5 Health & Safety Audit: To receive information (Attached)
- FC 044.6 Proposed New community Centre Committee: To consider
(Attached)
- FC 044.7 Strategic Planning
 - FC 044.7.1 2025 Parish infrastructure Statement: To note
and consider recommendations from the
Strategic Planning working Group (Attached)
 - FC 044.7.2 Local government Reorganisation: To consider
delegating to the Strategic Planning Working
Group to review, assess implications and report
back to Full council with recommendations

FC 045 Matters for the Next Agenda

FC 046 Meeting Dates

- FC 046.1 Date and Time of Next Meeting: To confirm as 18 September
2025
- FC 046.2 2025/2026 Meeting Schedule: To note amended calendar
(Attached)

FC 047 Consideration in Private: Exclusion of Press and Public: There are only a few reasons why, legally, the public and press can be excluded from a meeting. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies." It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases, or purchases of assets, for matters relating to staffing covered by the Data Protection Act and to consider complaints against the council or a code of conduct complaint. To receive and consider information in respect of the following:

- FC 047.1 Staffing Matters**
- FC 047.2 Code of Conduct Complaint**
- FC 047.3 Legal Matters**
- FC 047.4 Lease Renewal Update**