

KINGS HILL PARISH COUNCIL

Kings Hill Community Centre, 70 Gibson Drive, Kings Hill, ME19 4LG

Tel: 01732 870382

Email: clerk@kingshillparish.gov.uk

Dear Members

You are summoned to attend a meeting of the Finance Committee to be held on Thursday, 13 November 2025 at 6.00 p.m. to discuss the business on the agenda below. The meeting will be held at the Kings Hill Community Centre, 70 Gibson Drive, Kings Hill. ME19 4LG.

Yours faithfully

Hannah Usher

Deputy Clerk
06.11.2025

NOTICE OF MEETING: Public Notice of the meeting has been given per Schedule 12, Para 10 (2) of the Local Government Act 1972. The Meeting is open to the press and public.

PUBLIC PARTICIPATION

Members of the public are entitled to attend all meetings of the Parish Council and its committees. There is no public participation at committee meetings unless with the express permission of the Chairman. The council does however allow a period of time for public participation at all full council meetings.

RECORDING (AUDIO AND / OR VIDEO OF COUNCIL MEETINGS AND THE USE OF SOCIAL MEDIA): Members of the public attending this meeting are advised that it may be filmed and recorded. Members of the public are allowed to record the Parish Councillors and Officers from the front of the public seating area only providing it does not disrupt the meeting. Any items in the exempt part of the agenda cannot be recorded, and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until the member of the public has finished speaking. The use of social media is permitted.

MOBILE PHONES: Members of the public are reminded that the use of mobile phones (other than silent) is prohibited at Parish Council and Committee meetings.

AGENDA

F 054 To receive and approve Apologies for Absence

F 055 Election of Committee Chairman for the remainder of the 2025-2026 Civic Year:
For decision

F 056 To receive declarations of interests and / or lobbying

F 057 To declare an intention to record

F 058 Minutes

F 058.1 To approve the minutes from the meeting held on 23.10.2025

(Attached)

F 058.2 Matters Arising from the minutes not included elsewhere on the agenda

F 059 Financial Transactions: (14-10-2025 – 05-11-2025): To note the receivables and make a recommendation to Full Council on the approval of payments. [\(Attached\)](#)

F 060 Bank Statements and Reconciliations at 31 October 2025: To note [\(Attached\)](#)

F 061 25-26 Budgetary Control at 31 October 2025: To note [\(Attached\)](#)

F 062 Grants Applications: To consider funding applications and make recommendations to Full Council. [\(Attached\)](#)

F 062.1 Heart of Kent Hospice

F 062.2 Mereworth & Kings Hill Scout Group

F 062.3 DAVSS (Domestic Abuse Volunteer Support Service)

F 063 Review Draft Budget 2026-2027: To review [\(Attached\)](#)

F 064 Date and time of the next meeting: To be confirmed as 04 December 2025 at 6:00 p.m.

If you would like further information on any of the agenda items, please contact the Parish Deputy Clerk, by email to deputy.clerk@kingshillparish.gov.uk or telephone 01732 870382.

Committee Members: Cllrs. Petty, Colman, Mclymont and Kirk

Substitute: Cllr Barker