

Payable Invoice Detail

Kings Hill Parish Council (KHPC)

For the period 7 October 2025 to 10 November 2025

INVOICE DATE	SOURCE	REFERENCE	ITEM CODE	DESCRIPTION	QUANTITY	UNIT PRICE (EX)	VAT	GROSS	INVOICE TOTAL	STATUS
All Clean Windows										
14 Oct 2025	Payable Invoice	1798		Community Centre Window Cleaning Job date - 04/10/2025	1	50	-	50.00	50.00	Paid
Total All Clean Windows										
					1		-	50.00		
British Gas/E.CC - 604079162										
8 Oct 2025	Payable Invoice	SEP 25 - OCT 25 - 810288502		Electricity charges 7 September 2025 to 6 October 2025	1	274.8600	54.97	329.83	362.88	Paid
8 Oct 2025	Payable Invoice	SEP 25 - OCT 25 - 810288502		Standing charges	1	19.5000	3.90	23.40	362.88	Paid
8 Oct 2025	Payable Invoice	SEP 25 - OCT 25 - 810288502		Climate Change Levy	1	8.0400	1.61	9.65	362.88	Paid
Total British Gas/E.CC - 604079162										
					3		60.48	362.88		
British Gas/E.PS - 604079051										
7 Nov 2025	Payable Invoice	OCT 25 - NV 25 - 805525370		Preschool / Youth side Electric Charges 3 October 2025 to 2 November 2025	1	284.2800	56.86	341.14	375.57	Approved
7 Nov 2025	Payable Invoice	OCT 25 - NV 25 - 805525370		Standing Charges	1	20.1500	4.03	24.18	375.57	Approved
7 Nov 2025	Payable Invoice	OCT 25 - NV 25 - 805525370		Climate Change Levy	1	8.5500	1.70	10.25	375.57	Approved
Total British Gas/E.PS - 604079051										
					3		62.59	375.57		
British Gas/G.CC - 604079164										
3 Nov 2025	Payable Invoice	SEP 25 - OCT 25 - 886447362		CC Gas Charges 29 September 2025 to 28 October 2025	1	212.2000	10.61	222.81	250.69	Paid

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3 Nov 2025	Payable Invoice	SEP 25 - OCT 25 - 886447362		standing charges	1	26.5600	1.32	27.88	250.69	Paid
Total British Gas/G.CC - 604079164					2		11.93	250.69		
British Gas/G.PS - 604079163										
3 Nov 2025	Payable Invoice	SEP 25 - OCT 25 - 886447361		Preschool / Youth side Gas Charges 29 September 2025 to 28 October 2025	1	117.4100	5.87	123.28	145.04	Paid
3 Nov 2025	Payable Invoice	SEP 25 - OCT 25 - 886447361		Standing charges	1	20.7300	1.03	21.76	145.04	Paid
Total British Gas/G.PS - 604079163					2		6.90	145.04		
Capital Cleaning										
29 Oct 2025	Payable Invoice	0000556283		Cleaning supplies	1	340.2800	68.06	408.34	408.34	Paid
Total Capital Cleaning					1		68.06	408.34		
Casey Everitt										
10 Nov 2025	Payable Invoice	RECEIPTS		Community club expenses	1	4.8300	-	4.83	4.83	Paid
Total Casey Everitt					1		-	4.83		
Coblands Landscapes										
31 Oct 2025	Payable Invoice	OCT 25 SP 00172756		OCTOBER 2025 Maintenance to sports park and pavilion	1	244.1700	48.83	293.00	293.00	Paid
31 Oct 2025	Payable Invoice	OCT 25 KH Land 00172757		Maintenance for Lapin's Lane, Garden Way, Anson Ave & empty Anson Ave bins SEP 2025	1	248.5700	49.71	298.28	298.28	Paid

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31 Oct 2025	Payable Invoice	00172817		Completion of tree works : Garden Way on 31st October Anson Ave on 6th October Lapins Lane on 13th October	1	3671	734.20	4,405.20	4,405.20	Paid
Total Coblands Landscapes					3		832.74		4,996.48	
Creed Tax Advisers Ltd										
14 Oct 2025	Payable Invoice	6647		Accounting support for the current month as per quote from 2nd February 2022 and engagement letter 25th February 2022	1	1375	275.00	1,650.00	1,155.00	Paid
14 Oct 2025	Payable Invoice	6647		Reductions following Hannah taking management accounts and VAT return, and reduction re insurance	1	412.5000	(82.50)	(495.00)	1,155.00	Paid
Total Creed Tax Advisers Ltd					2		192.50		1,155.00	
Fire Action										
17 Oct 2025	Payable Credit Note	106064		Credit Note Reason - Service Care token CRINV-282824-Q1L0R1	-1	110	(22.00)	(132.00)	(132.00)	Paid
Total Fire Action					-1		(22.00)		(132.00)	
Focus Group DD										
15 Oct 2025	Payable Invoice	10927298		VoIP calls to 29/08/25	1	5.3100	1.06	6.37	322.88	Paid
15 Oct 2025	Payable Invoice	10927298		Line Rental Charges	1	64.2300	12.85	77.08	322.88	Paid

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15 Oct 2025	Payable Invoice	10927298		Additional Services	1	199.5300	39.90	239.43	322.88	Paid
Total Focus Group DD					3		53.81	322.88		
Hugo Fox										
20 Oct 2025	Payable Invoice	WAITING FOR INVOICE		Subscription for Community Centre website with Hugo Fox OCT 2025	1	2.4900	0.50	2.99	2.99	Paid
Total Hugo Fox					1		0.50	2.99		
Kent Association of Local Councils										
13 Oct 2025	Payable Invoice	13481887083		how to make your council documents more accessible - karen bell	1	10	2.00	12.00	12.00	Paid
30 Oct 2025	Payable Invoice	13618239483		"Planning: Planning Policy Update" (Wednesday, November 12, 2025). - Sarah Barker	1	35	7.00	42.00	42.00	Paid
Total Kent Association of Local Councils					2		9.00	54.00		
Kings Hill Mums										
5 Nov 2025	Payable Invoice	00973		Marketing - Halls	1	41.6700	8.33	50.00	50.00	Paid
Total Kings Hill Mums					1		8.33	50.00		
Living wage Foundation										
16 Oct 2025	Payable Invoice	176328		Employer accreditation/Recognition Kings Hill Parish 2025	1	71	14.20	85.20	85.20	Paid
Total Living wage Foundation					1		14.20	85.20		
Mulberry and Co										
17 Oct 2025	Payable Invoice	INV-1620		Professional services rendered in connection with the	1	225	45.00	270.00	302.40	Paid

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17 Oct 2025	Payable Invoice	INV-1620		provision of an internal audit for the 2025-26 council year. Fee based on time spent 3 hours at £75ph						
				Mileage 60 miles charged at 45p per mile	1	27	5.40	32.40	302.40	Paid
Total Mulberry and Co										
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OLG Interiors Limited										
30 Oct 2025	Payable Invoice	19084		KHPC Office Blind repairs: To supply and fit a vertical blind	1	233	46.60	279.60	279.60	Paid
Total OLG Interiors Limited										
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Parish Online										
3 Nov 2025	Payable Invoice	29UP027-0008		Digital mapping (Yearly)	1	210	42.00	252.00	252.00	Paid
Total Parish Online										
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Patron Security										
24 Oct 2025	Payable Invoice	42117		OUTSTANDING PAYMENT for security cameras at the CC	1	4,804.7700	-	4,804.77	4,804.77	Paid
Total Patron Security										
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PC Matters Ltd										
1 Nov 2025	Payable Invoice	6519		Microsoft Product:PCM-M365 Business Standard - Monthly	5	19	19.00	114.00	312.00	Paid
1 Nov 2025	Payable Invoice	6519		Microsoft Product:PCM-M365	15	6	18.00	108.00	312.00	Paid

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Exchange (Plan1) - Monthly										
1 Nov 2025	Payable Invoice	6519		Regular Maintenance Charge:	5	15	15.00	90.00	312.00	Paid
Total PC Matters Ltd					25		52.00	312.00		
Richard Buxton Solicitors										
10 Oct 2025	Payable Invoice	3072		ecology report: -clear heart lane	1	1785	357.00	2,142.00	2,142.00	Paid
Total Richard Buxton Solicitors					1		357.00	2,142.00		
Smart Office Solution Ltd										
30 Oct 2025	Payable Invoice	653415		Service and Rental charge Period - 17/10/2025 to 16/11/2025	1	200	40.00	240.00	240.00	Paid
Total Smart Office Solution Ltd					1		40.00	240.00		
The Net										
1 Nov 2025	Payable Invoice	0015250		Issue 250 Leaflet Distribution Print and Distribute 4000 Newsletters (12 pages) DECEMBER 2025	1	1150	230.00	1,380.00	1,380.00	Paid
Total The Net					1		230.00	1,380.00		
Tonbridge & Malling Borough Council										
16 Oct 2025	Payable Invoice	0000091942		Community Centre Premises licence for 2025	1	180	-	180.00	180.00	Paid
Total Tonbridge & Malling Borough Council					1		-	180.00		
Total Building Care										
6 Nov 2025	Payable Invoice	202532		works completed to ceiling in the upper hallway at the	1	285	57.00	342.00	342.00	Paid

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				Sports Park instructed by John Murphy						
10 Nov 2025	Payable Invoice	202534		SUPPLY AND FIT 2 PLY DOORS IN THE NEW JIM FRY CUPBOARD TO PROTECT ARCHVE FILES	1	282	56.40	338.40	338.40	Paid
10 Nov 2025	Payable Invoice	202535		supply and fit PIR sensor light to Jim Fry storage cupboard	1	129	25.80	154.80	154.80	Paid
10 Nov 2025	Payable Invoice	202538		mens and ladies toilet repairs	1	443.7500	88.75	532.50	532.50	Paid
10 Nov 2025	Payable Invoice	202539		hot water urn repair	1	38	7.60	45.60	45.60	Paid
10 Nov 2025	Payable Invoice	202536		putting up Hanging baskets outside the community centre	1	226	45.20	271.20	271.20	Paid
10 Nov 2025	Payable Invoice	202537		Braham Storage room - door affected due to carpets being fitted - door was repaired and now can close the door properly	1	38	7.60	45.60	45.60	Paid
Total Total Building Care					7	288.35	1,730.10			
Unity/Lloyds bank Credit card										
3 Nov 2025	Payable Invoice	CREDIT CARD OCTOBER 25		MISS H USHER ASDA - COMMUNITY CLUB SUNDRIES	1	0.8900	-	0.89	1,760.65	Paid
3 Nov 2025	Payable Invoice	CREDIT CARD OCTOBER 25		MISS H USHER COSTA - STAFF DRINKS - EVENT	1	20.9100	4.18	25.09	1,760.65	Paid
3 Nov 2025	Payable Invoice	CREDIT CARD OCTOBER 25		MISS H USHER ZOHO - COMPUTER SOFTWARE	1	67.5000	13.50	81.00	1,760.65	Paid

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3 Nov 2025	Payable Invoice	CREDIT CARD OCTOBER 25		MISS H USHER AMAZON - EXTENSION LEADS	1	95.8100	19.16	114.97	1,760.65	Paid
3 Nov 2025	Payable Invoice	CREDIT CARD OCTOBER 25		MISS H USHER AMAZON - STORAGE BOXES	1	24.9500	4.99	29.94	1,760.65	Paid
3 Nov 2025	Payable Invoice	CREDIT CARD OCTOBER 25		MISS H USHER AMAZON - PAPER SHREDDER	1	254.2900	50.86	305.15	1,760.65	Paid
3 Nov 2025	Payable Invoice	CREDIT CARD OCTOBER 25		MONTHLY FEE ACCOUNT - MISS H USHER	1	3	-	3.00	1,760.65	Paid
3 Nov 2025	Payable Invoice	CREDIT CARD OCTOBER 25		MRS KAREN BELL SHOPFITTING WAREHOUSE - RETRACTABLE BARRIER POSTS	1	839	167.80	1,006.80	1,760.65	Paid
3 Nov 2025	Payable Invoice	CREDIT CARD OCTOBER 25		MRS KAREN BELL HOWE & CO - EVENT	1	69.8300	13.97	83.80	1,760.65	Paid
3 Nov 2025	Payable Invoice	CREDIT CARD OCTOBER 25		MRS KAREN BELL CO-OP - EVENT	1	77.2100	15.44	92.65	1,760.65	Paid
3 Nov 2025	Payable Invoice	CREDIT CARD OCTOBER 25		MRS KAREN BELL CO-OP - WATER FOR MEETINGS	1	2.3300	0.47	2.80	1,760.65	Paid
3 Nov 2025	Payable Invoice	CREDIT CARD OCTOBER 25		MRS KAREN BELL POST OFFICE - STAMPS	1	3	0.60	3.60	1,760.65	Paid
3 Nov 2025	Payable Invoice	CREDIT CARD OCTOBER 25		MRS KAREN BELL EAST PECKHAM NEWSAGENTS - WATER FOR MEETINGS	1	3.3200	0.66	3.98	1,760.65	Paid
3 Nov 2025	Payable Invoice	CREDIT CARD OCTOBER 25		MRS KAREN BELL EAST PECKHAM NEWSAGENTS - WATER FOR MEETINGS	1	3.3200	0.66	3.98	1,760.65	Paid

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3 Nov 2025	Payable Invoice	CREDIT CARD OCTOBER 25		MONTHLY FEE ACCOUNT - MRS KAREN BELL	1	3	-	3.00	1,760.65	Paid
Total Unity/Lloyds bank Credit card					15	292.29	1,760.65			
Veolia										
4 Nov 2025	Payable Invoice	1000203192		Veolia Period - 01/10/2025 To 31/10/2025	1	251.1900	50.24	301.43	301.43	Approved
Total Veolia					1	50.24	301.43			
Verisure Services										
1 Nov 2025	Payable Invoice	2511C148398		November 2025 charge for alarm system	1	63.6800	12.74	76.42	76.42	Paid
Total Verisure Services					1	12.74	76.42			
Viking DD										
23 Oct 2025	Payable Invoice	6505336		Stationery Order	1	107.0400	21.41	128.45	128.45	Approved
Total Viking DD					1	21.41	128.45			
Water Plus (ALLOT - 7004429886)										
2 Nov 2025	Payable Invoice	INV10749087		Water Charges for the ALLTOMENTS 01 October 2025 to 01 November 2025	1	163.1500	-	163.15	330.73	Approved
2 Nov 2025	Payable Invoice	INV10749087		Water Waste Charges for the ALLTOMENTS 01 October 2025 to 01 November 2025	1	165.8400	-	165.84	330.73	Approved
2 Nov 2025	Payable Invoice	INV10749087		Surface Water Drainage	1	1.7400	-	1.74	330.73	Approved
Total Water Plus (ALLOT - 7004429886)					3		-	330.73		
Water Plus (CC - 7004396960)										

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2 Nov 2025	Payable Invoice	INV10756642		Water Charges for the CC 13 February 2025 to 01 November 2025 NEW RECHARGED PRICE	1	177.8500	-	177.85	341.83	Paid
2 Nov 2025	Payable Invoice	INV10756642		Waste Charges for the CC 13 February 2025 to 01 November 2025 NEW RECHARGED PRICE	1	162.2400	-	162.24	341.83	Paid
2 Nov 2025	Payable Invoice	INV10756642		Surface Water Drainage	1	1.7400	-	1.74	341.83	Paid
2 Nov 2025	Payable Credit Note	INV10756642		Cancelled Charges: - water charges for CC Water Waste Charges for CC	-1	731.2000	-	(731.20)	(731.20)	Approved
Total Water Plus (CC - 7004396960)					2		-	(389.37)		
Water Plus (PRE-YOU - 700445893)										
4 Nov 2025	Payable Invoice	INV10733092		Water Charges for the PRESCHOOL / YOUTH CENTRE 01 October 2025 to 01 November 2025	1	76.2500	-	76.25	76.25	Paid
Total Water Plus (PRE-YOU - 700445893)					1		-	76.25		
Xero (UK) Ltd										
23 Oct 2025	Payable Invoice	26125099		Kings Hill Parish Council (KHPC). Monthly Subscription, Ultimate, 23 Oct 2025 to 22 Nov 2025.	1	65	13.00	78.00	78.00	Paid
Total Xero (UK) Ltd					1		13.00	78.00		
Total					91		2,795.07	22,117.33		