

**MINUTES OF A MEETING OF THE KINGS HILL PARISH COUNCIL FINANCE COMMITTEE  
HELD AT 6.00 P.M. ON TUESDAY 26 AUGUST 2025 IN THE KINGS HILL COMMUNITY  
CENTRE**

**PRESENT:** Cllrs. Hartman (Chairman), Petty (Deputy Chair), Colman, Kirk & McLymont

**ALSO PRESENT:** H. Usher (Deputy Clerk / Deputy RFO / Community Centre Manager) & N. Cooper (Committee Clerk / Allotment Officer)

**APOLOGIES:** None

**ABSENTEE:** None

Councillor Hartman opened the meeting and welcomed all present, he stated that all decisions made by the committee were subject to ratification at Full Council on the 18 September 2025.

**F 017 Apologies for Absence:** It was noted that no apologies were received.

**Noted**

**F 018 Declarations of Interests and/or Lobbying:** None declared. **Noted**

**F 019 Intentions to Record:** No intentions to record were declared. **Noted**

**F 020 Minutes**

**F 020.1**

**Approval of Minutes**

**RESOLVED:** The minutes of the Finance Committee meeting held on 12 June 2025 were approved and signed as a correct record.

**Majority**

Cllr. Kirk abstained as she was not present at the meeting

**F 020.2**

**Matters Arising (not elsewhere on the agenda)**

It was noted that the Asda Grant Foundation, Local Community Spaces Fund closed on the 28.05.2025 and that our Internal Auditor had been engaged.

**Noted**

**F 021 Financial Transactions (13.06.25 – 17.08.25)**

**REVIEWED:** The Committee reviewed receipts and payments for the period 13.06.25–17.08.25. Cllr Kirk raised a few questions which were clarified by the Deputy Clerk. It was proposed, seconded and:

**RESOLVED:** That a recommendation would be made at full council that the financial transactions be approved.

**Unanimous**

**These minutes are not a verbatim record of the meeting, but a summary of discussion and decisions made at the meeting.**

**Chairman:** .....

**Date:** .....

**F 022 Bank Statements and Reconciliations as at 31.06.25 and 31.07.2025****Noted**

UTB Current Account:	£37,272.80
UTB Reserves Account:	£158,655.77
CCLA Deposit Fund:	£ 645,575.62
<b>Total 31.06.2025</b>	<b>£ 841,504.19</b>

UTB Current Account:	£ 57,302.27
UTB Reserves Account:	£ 108,655.77
CCLA Deposit Fund:	£ 647,843.97
<b>Total 31.07.2025</b>	<b>£ 813.802.01</b>

**F 023 Budgetary Control as at 31.07.25:** Cllr Hartman gave a detailed breakdown of the budgetary control, outlining the key figures and providing context on expenditure and projections. Members noted the report, and a few questions were raised regarding specific allocations. These queries were addressed promptly, and clear explanations were provided.

**Noted**

**F 024 2026/2027 Budget preliminary discussions:** The committee held preliminary discussions regarding the 2026/2027 budget. It was noted that water usage at the sports park should be addressed within the budget and that a guideline should be established to control usage through the introduction of a formal policy. Consideration was also given to allocating funds for both hockey and padel, and the need for rabbit-proof fencing around the sports park pitches was noted. The committee reviewed potential improvements to the footpath near the sports park play area, as well as enhancements to the overflow car park. In addition, the possibility of extending the sports park café bar was discussed. It was concluded that discussions on the 2026/2027 budget would continue at future meetings.

**F 025 2025/2026 VAT Quarter 1:** It was noted that the Parish Council was expected to receive £7,875.41.

**Noted**

**F 026 Review of the Financial Regulations:** It was proposed seconded and:

**RESOLVED:** That a recommendation would be made to Full Council that parish council approves the NALC Model.

**Unanimous**

**F 027 Review of the Community Centre Hall Hire Rates:** The committee reviewed and discussed the proposal presented. It was proposed, seconded and:

**RESOLVED:** That the hourly hire rate for the Jim Fry Hall would be reduced by 10% with effect from 1 September 2025. It was further resolved that no reduction would be applied to the hire charges for the Mary Ellis Hall and the Combined Hall.

**Unanimous**

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**Chairman:** .....

**Date:** .....

**F 028 Review of the Proposal for Hall Hire Discount:** The committee reviewed and discussed the proposal presented, and it was proposed, seconded and:

**RESOLVED:** That a 10% discount would be applied to all bookings for the hirers who book the Mary Ellis Hall, applicable until 31 December 2025.

**Unanimous**

**F 029 Hinckley & Rugby Building Society Investment Opportunity:** It was proposed, seconded and:

**RESOLVED:** That the Committee discussed the potential investment opportunity with Hinckley & Rugby Building Society. It was agreed that financial information would be obtained for review and compared with the existing CCLA account. Members requested that further details be gathered to enable progress on this matter, and that the potential implications of the CCLA account takeover be examined.

**Unanimous**

**F 030 CCLA Service Charges:** The committee noted the recent changes to the CCLA service charges and reviewed their implications. It was further noted that CCLA was in the process of being taken over by Jupiter, and the committee agreed that it would be important to investigate further how this takeover might impact the account. It was agreed that the situation should continue to be monitored as further details of the takeover became available.

**Noted**

**F 031 Sports Park Reserves:** The committee noted the information, which prompted a brief discussion regarding irrigation and associated water costs.

**Noted**

**Meeting Closed:** 7.50 p.m.

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**Chairman:** .....

**Date:** .....