

# KINGS HILL PARISH COUNCIL

Kings Hill Community Centre, 70 Gibson Drive, Kings Hill, Kent ME19 4LG  
Tel: 01732 870382, Email: [clerk@kingshillparish.gov.uk](mailto:clerk@kingshillparish.gov.uk), web: [www.kingshillparish.gov.uk](http://www.kingshillparish.gov.uk)

## SUMMONS

### **TO: All members of the Parish Council**

In accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend a Meeting of Kings Hill Parish Council on Thursday 05 February 2026 at 6.30 p.m. The meeting will be held in the Kings Hill Community Centre, 70 Gibson Drive, Kings Hill, ME19 4LG

*Karen Bell*

**Clerk to the Council**

**26 January 2026**

## NOTICE OF MEETING

**Public Notice of the meeting has been given in accordance with schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public.**

**Public Participation:** A period of time has been set aside during which the Parish Council invites Questions from Parishioners present (15 minutes is allowed for this part of the meeting, the minute book is closed for this part of the meeting)

**RECORDING (AUDIO AND / OR VIDEO OF COUNCIL MEETINGS AND THE USE OF SOCIAL MEDIA):** Members of the public attending this meeting are advised that it may be filmed and recorded. Members of the public are allowed to record the Parish Councillors and Officers from the front of the public seating area only providing it does not disrupt the meeting. Any items in the exempt part of the agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until the member of the public has finished speaking. The use of social media is permitted.

**MOBILE PHONES:** Members of the public are reminded that the use of mobile phones (other than silent) is prohibited at Parish Council and Committee meetings.

## AGENDA

**FC 148      Apologies for Absence and Absentees**

**FC 149      Declaration of Interests and/or lobbying and intention to record**

- Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the agenda. The clerk cannot advise members on this, and members are personally responsible for declaring an interest.
- Councillors are responsible for ensuring that their Register of Interests is up to date (within 28 days of any changes).
- Members are requested to disclose any lobbying they may have received for items on the agenda.
- Reminder to disclose an intention to record, please note that recordings are not allowed during the consideration of confidential items of business.
- Reminder also to disclose Council Tax Arrears in excess of 2 months.

**FC 150      Public Forum: The meeting book will be closed during this part of the meeting**

**FC 151      Chairman's Announcements**

<b>FC 152</b>	<b>Reports from MP, County Councillor, Borough Councillors &amp; Police representatives if present</b>	
<b>FC 153</b>	<b>Minutes</b>	
FC 153.1	To confirm the accuracy of the minutes from the meeting held on 22 January 2026 (Attached)	
FC 153.2	To receive an update on any matters arising not included elsewhere on the agenda.	
<b>FC 154</b>	<b>Matters Requiring Decisions</b>	
FC 154.1	TMBC Local Plan Regulation 18: To receive open letter from EPPC and to note invite to collaborative meeting (Attached)	
FC 154.2	Local Government Reorganisation: To receive new information including a report prepared by Cllr. Colman (Attached)	
<b>FC 155</b>	<b>Finance</b>	
FC 155.1	Bank	
FC 155.1.1	Reconciliation at 31.12.25: To note (Attached)	
FC 155.1.2	Unity Trust Interest Rate, Fees and Charges Changes: To Note (Attached)	
FC 155.2	Payments for Approval (Attached)	
FC 155.3	Receipts for Noting (Attached)	
<b>FC 156</b>	<b>Sports Park</b> (Item to be presented by Sports Park Committee)	
FC 156.1	Financial Statements and reports at 31.12.25 & 31.01.26 (To Follow)	
FC 156.2	Sporting Expansion: To receive pre planning reports in respect of Padel and Hockey	
FC 156.3	Request sought for transition to cashless payment system at the Sports Park Café	
FC 156.4	Phase 3 Irrigation Works: To receive and consider new information	
FC 156.5	3G Pitch Improvements: To receive and consider new Information (Attached)	
<b>FC 157</b>	<b>Planning and Transport</b> (Item to be presented by P & T Committee)	
FC 157.1	Planning Applications for Consideration	
	<b>TM/25/02148/LDE 5 Quindell Place, Kings Hill</b>	
	Structural opening up to covert part of existing garage into habitable space and associated works	
	<a href="https://publicaccess.tmbc.gov.uk/online-applications/PLAN/25/02148/LDE">https://publicaccess.tmbc.gov.uk/online-applications/PLAN/25/02148/LDE</a>	
FC 157.2	Planning Decisions for Noting	
	<b>25/01814/PA 10 Hawthornden Close, Kings Hill</b>	
	Demolition of fire damaged block of garages and replace with like for like	
	<b>TMBC APPROVED</b>	

	<b>25/01995/PA &amp; 25/01942/PA</b>	<b>Gibson Building, Gibson Drive</b> Details of conditions <b>TMBC APPROVED</b>
	<b>25/019422/PA</b>	<b>50 Gibson Drive, Kings Hill</b> Details of conditions <b>TMBC APPROVED</b>
	FC 157.3	TMBC Planning Portal: Additional Information received for noting (Attached)
	FC 157.4	Kent Highway Services - Worcester Avenue Works completed: For Noting
	FC 157.5	KCC – Temporary Directional Signage – Kings Hill Care Home: To consider correspondence received (Attached)
<b>FC 158</b>	<b>Climate Change &amp; Environment</b> (Item to be presented by CC & E Committee)	
	FC 158.1	To receive an update on Climate Change and Environment Issues
	FC 158.2	Allotment Report
<b>FC 159</b>	<b>Matters for Report – To receive reports from Committees, Working Groups and representatives</b>	
	FC 159.1	Report of meeting between Prologis and KHPC held on 27.01.26
	FC 159.2	Neighbourhood Watch (Attached)
<b>FC 160</b>	<b>Administration</b>	
	FC 160.1	Transition to Town Council Update: To receive a report for noting and approve any actions requiring council approval
	FC 160.2	Provisional 2026/2027 Meeting Dates: To note (Attached)
<b>FC 161</b>	<b>Matters for the Next Agenda</b>	
<b>FC 162</b>	<b>Matters for Noting</b>	
	FC 162.1	T & M Area Committee <ul style="list-style-type: none"> <li>• KALC Highway survey</li> <li>• Community Resilience Presentation</li> </ul>
<b>FC 163</b>	<b>Date and Time of Next Meeting:</b> To confirm as 19 February 2026	
<b>FC 164</b>	<b>Consideration in Private:</b> Exclusion of Press and Public: There are only a few reasons why, legally, the public and press can be excluded from a meeting. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings and where such a resolution is passed this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies". It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases, or purchases of assets, for matters relating to staffing covered by the Data Protection Act and to consider complaints against the council or a code of conduct complaint. To receive and consider information in respect of the following:	
	FC 164.1	Staffing Matters, Legal, Contracts & Lease Issues