

KINGS HILL PARISH COUNCIL

Kings Hill Community Centre, 70 Gibson Drive, Kings Hill, Kent ME19 4LG
Tel: 01732 870382, Email: clerk@kingshillparish.gov.uk, web: www.kingshillparish.gov.uk

SUMMONS

TO: All members of the Parish Council

In accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend a Meeting of Kings Hill Parish Council on Thursday 19 February 2026 at 6.30 p.m. The meeting will be held in the Kings Hill Community Centre, 70 Gibson Drive, Kings Hill, ME19 4LG

Karen Bell

Clerk to the Council

10 February 2026

NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public.

Public Participation: A period of time has been set aside during which the Parish Council invites Questions from Parishioners present (15 minutes is allowed for this part of the meeting, the minute book is closed for this part of the meeting)

RECORDING (AUDIO AND / OR VIDEO OF COUNCIL MEETINGS AND THE USE OF SOCIAL MEDIA): Members of the public attending this meeting are advised that it may be filmed and recorded. Members of the public are allowed to record the Parish Councillors and Officers from the front of the public seating area only providing it does not disrupt the meeting. Any items in the exempt part of the agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until the member of the public has finished speaking. The use of social media is permitted.

MOBILE PHONES: Members of the public are reminded that the use of mobile phones (other than silent) is prohibited at Parish Council and Committee meetings.

AGENDA

FC 165 Apologies for Absence and Absentees

FC 166 Declaration of Interests and/or lobbying and intention to record

- Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the agenda. The clerk cannot advise members on this, and members are personally responsible for declaring an interest.
- Councillors are responsible for ensuring that their Register of Interests is up to date (within 28 days of any changes).
- Members are requested to disclose any lobbying they may have received for items on the agenda.
- Reminder to disclose an intention to record, please note that recordings are not allowed during the consideration of confidential items of business.
- Reminder also to disclose Council Tax Arrears in excess of 2 months.

FC 167 Public Forum: The meeting book will be closed during this part of the meeting

FC 168 Chairman's Announcements

FC 169	Reports from MP, County Councillor, Borough Councillors & Police representatives if present	
FC 170	Minutes	
FC 170.1	To confirm the accuracy of the minutes from the meeting held on 05 February 2026	(Attached)
FC 170.2	To receive an update on any matters arising not included elsewhere on the agenda.	
FC 171	Matters Requiring Decisions	
FC 171.1	Local Government Reorganisation: To receive information regarding the Kent Local Government Reform Consultation and consider the councils response	(Attached)
FC 172	Administration	
FC 172.1	Transition to Town Council Update: To receive a report for noting and approve any actions requiring council approval	
FC 172.2	Governance Suite	
FC 172.2.1	Town Council Policies & Procedures: To be approved	
FC 172.2.2	Town Council Standing Orders: To be approved	
FC 172.2.3	Town Council Financial Regulations: To be approved	
FC 172.3	Terms of Reference & Scheme of Delegation	(Attached)
FC 172.3.1	To review	
FC 172.3.2	Groups and Organisation Representation: To review	
FC 172.4	Community Resilience Review	(Attached)
FC 173	Finance	
FC 173.1	VAT Return – Quarter 3 2025/2026: To Note	(Attached)
FC 173.2	Bank: Reconciliation & Statements at 31.01.26: To note	(Attached)
FC 173.3	Budgetary Control at 31.01.26: To Note	(Attached)
FC 173.4	Payments for Approval	(Attached)
FC 173.5	Receipts for Noting	(Attached)
FC 174	Sports Park (Item to be presented by Sports Park Committee)	
FC 174.1	Financial Statements and reports at 31.01.26	(To Follow)
FC 174.2	Sporting Expansion	
FC 174.2.1	To receive pre planning reports	(attached)
FC 174.2.2	To consider design options for Hockey	(Attached)
FC 174.3	Phase 3 Irrigation Works: For further consideration (Information previously circulated)	
FC 175	Planning and Transport (Item to be presented by P & T Committee)	
FC 175.1	Planning Applications for Consideration	
TM/26/00016/LDP	65 Lapins Lane	
	Proposed loft conversion with dormer window to rear elevation & rooflight windows to front elevation	
	https://publicaccess.tmbc.gov.uk/online-applications/PLAN/26/00016/LDP	
TM/26/00040/FL	10 Kings Hill Avenue	

TM/26/00065/LDP	Removal of two existing roller shutters and installation of three windows to the courtyard elevation, comprising two windows within existing shutter openings and one additional window https://publicaccess.tmbc.gov.uk/online-applications/PLAN/26/00040/FL
12 Russet Way	Lawful Development Certificate Proposed: Conversion of loft to habitable room with Link-pitched rear dormer https://publicaccess.tmbc.gov.uk/online-applications/PLAN/26/00065/LDP

FC 175.2	Planning Decisions for Noting 25/02038/FL	David Lloyd Leisure, 21 Kings Hill Avenue Conversion of existing tennis courts to padel courts with associated lighting (incl. two courts with canopy), removal of fencing and gate and creation of outside seating area with cover and lighting and associated works (revised submission) TMBC APPROVED
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FC 175.3	Parish Fault Reports: For Noting	(Attached)
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FC 176	Climate Change & Environment (Item to be presented by CC & E Committee) FC 176.1 To receive an update on Climate Change and Environment Issues FC 176.2 Allotment Report FC 176.3 Solar Panels Update
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FC 177	Matters for Report – To receive reports from Committees, Working Groups and representatives FC 177.1 Parish Partnership Panel (05.02.26): Cllr. Barker to report
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FC 178	Matters for the Next Agenda
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FC 179	Matters for Noting FC 179.1 Kent Bus Services Update (January – April 2026) (Attached)
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FC 180	Date and Time of Next Meeting: To confirm as 05 March 2026
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FC 181	Consideration in Private: Exclusion of Press and Public: There are only a few reasons why, legally, the public and press can be excluded from a meeting. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings and where such a resolution is passed this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies". It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases, or purchases of
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assets, for matters relating to staffing covered by the Data Protection Act and to consider complaints against the council or a code of conduct complaint. To receive and consider information in respect of the following:

FC 180.1 Staffing Matters, Legal, Contracts & Lease Issues